

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WATERGRASS
COMMUNITY DEVELOPMENT DISTRICT I**

The regular meeting of the Board of Supervisors of WaterGrass Community Development District I was held on **Tuesday, July 21, 2015 at 6:00 p.m.** at the WaterGrass Club, located at 32711 Windelstraw Drive, Wesley Chapel, FL 33545.

Present and constituting a quorum:

Reggie Pelletier	Board Supervisor, Chairman
William Wright	Board Supervisor, Vice Chairman
Michael Leavor	Board Supervisor, Assistant Secretary
Tiffany Randolph	Board Supervisor, Assistant Secretary
Robert Landgraf	Board Supervisor, Assistant Secretary

Also present were:

Scott Brizendine	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley & Robin
Ed Rogers	District Engineer, Heidt Design, LLC
Jonathan Houchens	Clubhouse Manager

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Brizendine called the meeting to order and performed roll call confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

The Board entertained an audience comment and question regarding the Cottage Glen drainage repairs.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors' Meeting held on
June 16, 2015**

On a Motion by Ms. Randolph, seconded by Mr. Pelletier, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on June 16, 2015 as presented for WaterGrass Community Development District I.

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FOURTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for June 2015**

Discussion ensued regarding RIPA and the Cottage Glen repairs.

On a Motion by Mr. Pelletier, seconded by Mr. Wright, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for June 2015 (\$75,176.45) as presented for WaterGrass Community Development District I.

FIFTH ORDER OF BUSINESS

**Discussion Regarding Board Liaison
Positions**

Discussion ensued regarding the Board liaison positions. The Board appointed the positions as follows:

Robert Landgraf – CDD II and POA Discussions
Reggie Pelletier – Special Projects/Future Development (PACA)
Tiffany Randolph – Landscaper (Holiday Lights)
Michael Leavor – Communications/Website
William Wright – Finance/Budget

On a Motion by Ms. Randolph, seconded by Mr. Wright, with all in favor, the Board of Supervisors appointed the Board Supervisors to the following positions: Robert Landgraf – CDD II and POA Discussions, Reggie Pelletier – Special Projects/Future Development (PACA), Tiffany Randolph – Landscaper (Holiday Lights), Michael Leavor – Communications/Website, and William Wright – Finance/Budget for WaterGrass Community Development District I.

SIXTH ORDER OF BUSINESS

**Consideration of Proposals for Basketball
Court Painting - Peregrina**

Mr. Brizendine presented a proposal from Welch Tennis Courts in the amount of \$2,500 and a proposal from TCM in the amount of \$2,750. Discussion ensued.

On a Motion by Mr. Wright, seconded by Mr. Pelletier, with all in favor, the Board of Supervisors approved Welch Tennis Courts' proposal for painting the Basketball Court at Peregrina at a cost of \$2,500 for WaterGrass Community Development District I.

SEVENTH ORDER OF BUSINESS

**Consideration of Proposals for Website
Maintenance Services**

Mr. Brizendine stated that the Board had previously tabled the proposals for Website Maintenance Services. Ms. Randolph stated that some of the proposers for District Management Services offered website services in their proposals. Discussion ensued. The Board decided to table this item until they decided on a provider for District Management Services.

EIGHTH ORDER OF BUSINESS

Consideration of Proposal for District Management Services

Mr. Vericker stated that the Board had previously tabled the proposals for District Management Services. Discussion ensued regarding the proposals from Severn Trent, DPGF, Meritus and Rizzetta & Company.

On a Motion by Mr. Pelletier, seconded by Mr. Leavor, with all in favor, the Board of Supervisors approved Meritus' Proposal for District Management Services for WaterGrass Community Development District I.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel
No report.

B. District Engineer
Mr. Rogers gave the Board an update on the Cottage Glen Lane drainage repairs. He stated that 10% retainage has been held and that the Board could choose not to pay \$3,500 due to concerns that the vendor did not perform the required maintenance of traffic.

Mr. Rogers entertained the Board members' questions and gave them further details on the drainage repairs. Mr. Wright stated that there is a section of road in Peregrina that is doing the same. Mr. Rogers stated that he would review the area.

On a Motion by Mr. Pelletier, seconded by Mr. Wright, with all in favor, the Board of Supervisors approved withholding \$1,500 of the retainage and authorized Mr. Brizendine to work with District Counsel on a letter to accompany final payment for WaterGrass Community Development District I.

Mr. Rogers will need to provide a certification that the project is complete.

C. Amenity Manager
Mr. Houchens gave the Board an update on completed and ongoing items. He stated that there had been a lightning strike at the clubhouse.

A discussion ensued regarding the cleaning of the women's restroom. The Board directed Mr. Houchens to discuss the cleaning with Mr. Weber.

The Board recessed the meeting at 8:50 p.m. and reconvened at 8:55 p.m. with all those in attendance at the onset of the meeting still in attendance.

Discussion continued regarding the cleaning of the bathrooms. The Board requested that Mr. Houchens obtain three proposals for cleaning the bathrooms on a per visit basis.

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On a Motion by Mr. Pelletier, seconded by Mr. Landgraf, with all in favor, the Board of Supervisors authorized Mr. Houchens to obtain three proposals for cleaning the bathrooms 7 days a week for WaterGrass Community Development District I.

On a Motion by Mr. Wright, seconded by Mr. Pelletier, with all in favor, the Board of Supervisors approved up to \$300.00 for a one-time deep cleaning of the bathrooms by Moonlight Cleaning Services for WaterGrass Community Development District I.

Discussion ensued regarding street parking and light repairs on the WaterGrass water sign.

D. District Manager

Mr. Brizendine stated the next meeting regular is scheduled for August 18, 2015 at 6:00 p.m. and the Board would be holding their public hearing on their final budget.

Mr. Brizendine stated that Withlacoochee River Electric Cooperative had provided him with a lighting map and corresponding pole numbers for the purposes of reallocating the proper quantity of street lights to each District, but it did not include the Bridgeview lights.

Mr. Brizendine presented the Audited Financial Statements for the year ended September 30, 2014, informing the Board that the auditor provided an unqualified opinion that the financial statements are an accurate representation of the financial condition of the District and that the audit has been submitted to the Auditor General prior to the June 30th deadline.

On a Motion by Mr. Pelletier, seconded by Mr. Landgraf, with all in favor, the Board of Supervisors accepted the Audited Financial Statements for year ended September 30, 2014 for WaterGrass Community Development District I.

Mr. Wright stated that he would contact Joe Kennedy at Rizzetta to review the audit with him.

TENTH ORDER OF BUSINESS

Audience Comments

There were no further audience comments.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Brizendine asked if there were any Supervisor requests. Mr. Pelletier asked if the budget line item for streetlights included the new streetlights coming on.

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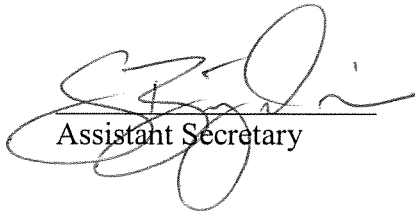
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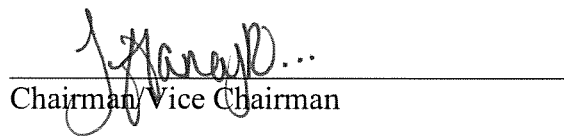
Mr. Brizendine stated that any additional streetlights would be for District II. He stated that he is reviewing the streetlights to make sure that District I is being billed for the correct number of lights.

TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Pelletier, seconded by Mr. Landgraf, with all in favor, the Board of Supervisors adjourned the meeting at 9:20 p.m. for WaterGrass Community Development District I.


Assistant Secretary


Chairman/Vice Chairman