

WATERGRASS COMMUNITY DEVELOPMENT DISTRICT I

October 3, 2019 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for WaterGrass Community Development District I was held on **Thursday, October 3, 2019 at 6:00 p.m.** at the WaterGrass Club, located at 32711 Windelstraw Drive, Wesley Chapel, FL 33545.

1. CALL TO ORDER/ROLL CALL

Gene Roberts called the Regular Meeting of the Board of Supervisors of the WaterGrass Community Development District I to order on **Thursday, October 3, 2019 at 6:00 p.m.**

Board Members Present and Constituting a Quorum:

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| Michael Leavor | Chair |
| Ashley Johnson | Vice Chair |
| Catherine Billington | Supervisor |

Staff Members Present

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| Gene Roberts | Meritus |
| Tim Gay | Illuminations Holiday Lighting |

There was one resident in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions and comments on agenda items.

3. VENDOR & STAFF REPORTS

A. District Counsel

There was nothing to report from Counsel at this time.

B. District Engineer

Mr. Roberts told the Board the Mr. Chang has received two estimates to repair the sidewalks in Watergrass I for trip hazards: Driveway Maintenance for \$5,220 and Parking Lot Services for \$6,906. Mr. Chang is still waiting on one more proposal.

46 **4. BUSINESS ITEMS**

47 **A. Discussion with Holiday Lights Vendor**

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49 Tim Gay with Illuminations Holiday Lighting was at the meeting to discuss different options for
50 holiday lighting. The Board decided they wanted incandescent bulbs instead of the LED that were
51 used last year. They also discussed offering to donate money to CDD II to improve the
52 decorations at the front entrance.
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MOTION TO: Approve the proposal for \$6,500 and donate up to
\$2,500 to Watergrass II CDD to improve the
decorations at the front entrance.

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57 MADE BY: Supervisor Johnson

58 SECONDED BY: Supervisor Leavor

59 DISCUSSION: None Further

60 RESULT: Called to Vote: Motion PASSED

61 3/0 - Motion Passed Unanimously

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63 **B. Discussion on Towing Contract**

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65 Mr. Roberts told the Board that the nearest towing company is Atlas Towing and they would be
66 willing to tow vehicles if an agreement is signed. The Board was agreeable and asked for vehicles
67 parked on CDD common areas to be towed 24 hours a day. Signs will need to be installed prior to
68 towing.
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MOTION TO: Approve the contract with Atlas Towing.

71 MADE BY: Supervisor Billington

72 SECONDED BY: Supervisor Leavor

73 DISCUSSION: None Further

74 RESULT: Called to Vote: Motion PASSED

75 3/0 - Motion Passed Unanimously

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77 **C. Discussion on Pressure Washing Proposals**

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79 There were two proposals submitted for pressure washing the community curbs and sidewalks:
80 Munyan for \$19,750 and P&G Pressure Washing for \$21,500. The Board discussed the proposals.
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| MOTION TO: | Go with Munyan’s lower bid. |
| MADE BY: | Supervisor Johnson |
| SECONDED BY: | Supervisor Leavor |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously |

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D. Discussion on Irrigation Proposal – LMP

The Board discussed and approved the proposal to install a drain at the Silvercreek Park.

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E. Discussion on Playground Painting Proposal

Mr. Roberts told the Board he received an estimate to paint the swing frames for \$1,100, and he had the work completed.

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F. General Matters of the District

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5. CONSENT AGENDA

A. Consideration of Board of Supervisors Meeting Minutes August 15, 2019

The Board reviewed the minutes.

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| MOTION TO: | Approve the August 15, 2019 minutes. |
| MADE BY: | Supervisor Billington |
| SECONDED BY: | Supervisor Leavor |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 3/0 – Motioned Passed Unanimously |

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B. Consideration of Operations and Maintenance Expenditures August 2019

The Board went over the August 2019 O&Ms.

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| MOTION TO: | Approve the August 2019 O&Ms. |
| MADE BY: | Supervisor Johnson |
| SECONDED BY: | Supervisor Billington |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously |

C. Review of Financial Statements Month Ending August 31, 2019

The Board reviewed and accepted the financials.

6. MANAGEMENT REPORTS

A. District Manager

1. Community Inspection Reports

i. Field Manager's Report

Mr. Roberts went over the management reports with the Board and stated that there is a new LMP account manager for Watergrass I.

7. SUPERVISOR REQUESTS

Supervisor Johnson asked to have LMP check the gold mound duranta at the waterfall because they seem to be struggling.

Supervisor Billington asked Mr. Roberts to check on the status of the Viburnum plants LMP is going to install on the Bridgeview berm.

8. AUDIENCE QUESTIONS, COMMENT AND DISCUSSION FORUM

There were no audience questions or comments.

155 **9. ADJOURNMENT**
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| MOTION TO: | Adjourn at 7:08 p.m. |
| MADE BY: | Supervisor Billington |
| SECONDED BY: | Supervisor Leavor |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously |

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164 **Please note the entire meeting is available on disc.*
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166 **These minutes were done in summary format.*

167 **Each person who decides to appeal any decision made by the Board with respect to any matter*
168 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
169 *proceedings is made, including the testimony and evidence upon which such appeal is to be*
170 *based.*

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172 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
173 noticed meeting held on 11-21-19.

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176 _____
177 Signature

178 Printed Name
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180 Title:
181 Chairman
182 Vice Chairman



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185 Recorded by Records Administrator

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187 _____
188 Signature

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190 12-2-19
191 Date
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