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**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**WATERGRASS  
COMMUNITY DEVELOPMENT DISTRICT I**

The regular meeting of the Board of Supervisors of WaterGrass Community Development District I was held on **Wednesday, April 15, 2015 at 6:00 p.m.** at the WaterGrass Club, located at 32711 Windelstraw Drive, Wesley Chapel, FL 33545.

Present and constituting a quorum:

Reggie Pelletier  
Michael Leavor  
Tiffany Randolph

**Board Supervisor, Chairman**  
**Board Supervisor, Assistant Secretary**  
**Board Supervisor, Assistant Secretary**

Also present were:

Kristen Suit  
John Vericker  
Jonathan Houchens

**District Manager, Rizzetta & Company, Inc.**  
**District Counsel, Straley & Robin**  
**Clubhouse Manager**

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Suit called the meeting to order and performed roll call confirming a quorum.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There were no audience comments on agenda items.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the  
Board of Supervisors' Meeting held on  
February 18, 2015**

Ms. Suit stated that the February Minutes had not been approved at the last meeting. Discussion ensued. The Board decided to table the February 18, 2015 meeting minutes for further review of the recording of the meeting pertaining to SwimKids USA.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Minutes of the  
Board of Supervisors' Meeting held on  
March 18, 2015**

On a Motion by Ms. Randolph, seconded by Mr. Pelletier, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on March 18, 2015 as presented for WaterGrass Community Development District I.

**FIFTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures for March 2015**

Discussion ensued regarding an invoice from District Counsel and individual Board Supervisors' contacting District Counsel.

On a Motion by Ms. Randolph, seconded by Mr. Leavor, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for March 2015 (\$49,368.90) as presented for WaterGrass Community Development District I.

**SIXTH ORDER OF BUSINESS**

**Consideration of a Board Supervisor Resignation (Arlene Elmore)**

Ms. Suit stated that the District had received a letter of resignation from Board Supervisor, Arlene Elmore. She asked the Board for a motion to accept her resignation from the Board of Supervisors.

On a Motion by Ms. Randolph, seconded by Mr. Pelletier, with all in favor, the Board of Supervisors accepted Arlene Elmore's resignation from the Board of Supervisors for WaterGrass Community Development District I.

**SEVENTH ORDER OF BUSINESS**

**Discussion Regarding a Board Supervisor Replacement**

Ms. Suit and Mr. Vericker discussed the process to fill Ms. Elmore's vacant seat on the Board. Discussion ensued.

On a Motion by Mr. Pelletier, seconded by Mr. Leavor, with all in favor, the Board of Supervisors approved having all resident resumes for the vacant Board seat to District Management by May 13<sup>th</sup> and to advertise the vacancy on the District's website and to send an email blast to the residents for WaterGrass Community Development District I.

**EIGHTH ORDER OF BUSINESS**

**Discussion Regarding Proposals for Website Maintenance Services**

Mr. Pelletier discussed the website maintenance services with the Board. He stated that he did a lot of research and he also had a discussion with Mr. Weber, the Chairman for CDD II regarding coordination of the website services. Ms. Suit informed the Board that the Board of WaterGrass II stated that whatever decision WaterGrass I made regarding the website services they would agree to. Mr. Pelletier reviewed his research on CDD website providers. Discussion ensued. The Board directed District Counsel to obtain proposals for website services.

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Mr. Pelletier stated that he would provide an analysis and comparison of the proposals at the next meeting. Mr. Vericker stated that he would work with Mr. Pelletier.

On a Motion by Mr. Pelletier, seconded by Ms. Randolph, with all in favor, the Board of Supervisors authorized District Counsel to do a Request for Proposals for Website Services with Proposals being due on May 13<sup>th</sup> for the Board's consideration at their meeting on May 20th for WaterGrass Community Development District I.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
No report.
- B. District Engineer  
Not present. Ms. Suit stated that Mr. Rogers would have an update for the Board regarding the drainage repairs on Cottage Glen Lane at their next meeting.
- C. Amenity Manager  
Mr. Houchens reviewed his amenity report for the Board. He gave the Board an update on various items. The Board requested that pool usage data be provided to them at their next meeting.

Discussion ensued regarding e-blasts and signage to notify residents of upcoming events in the community. The Board directed Mr. Houchens to obtain proposals for banners.

- D. District Manager  
Ms. Suit stated the next meeting is scheduled for May 20, 2015 at 6:00 p.m. and the Board will be approving their fiscal year 2015/2016 proposed budget. She stated that the Board could hold a budget workshop before adopting their final budget. Ms. Suit and Mr. Vericker reviewed the budget process for the Board. Discussion ensued. Mr. Vericker stated that he suggested that the Chairmen from both Districts discuss the budgets. Mr. Pelletier stated that he spoke to Mr. Weber and they decided the best way to keep everyone informed was to work threw the budget process and then share it with the other District and then bring back any recommendations to the Board. Discussion continued regarding WaterGrass I and II budgets.

**TENTH ORDER OF BUSINESS**

**Audience Comments**

Ms. Suit asked if there were any audience comments. A resident requested that the Board go out for an RFP for all District staff services. Ms. Randolph made a motion requesting District Counsel obtain a scope of services for District Management Services. There was no second and the motion died on the floor.

The Board entertained audience comments regarding Luke Brothers addressing Bridgeview Park, SwimKids USA services, and cracking of the curbs.

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**ELEVENTH ORDER OF BUSINESS**

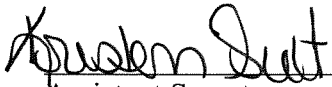
**Supervisor Requests**

Ms. Suit asked if there were any Supervisor requests. The Board requested that the District Management contract be emailed to them. They also requested the dates of service from Luke Brothers for grass cutting, edging, etc. be provided to them.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Randolph, seconded by Mr. Pelletier, with all in favor, the Board of Supervisors adjourned the meeting at 8:15 p.m. for WaterGrass Community Development District I.

  
Assistant Secretary

  
Chairman/Vice Chairman