# WATERGRASS COMMUNITY DEVELOPMENT DISTRICT I

February 18, 2015 – Meeting Minutes

Page 1

#### MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

# WATERGRASS COMMUNITY DEVELOPMENT DISTRICT I

The regular meeting of the Board of Supervisors of WaterGrass Community Development District I was held on **Wednesday**, **February 18**, **2015 at 6:00 p.m.** at the WaterGrass Club, located at 32711 Windelstraw Drive, Wesley Chapel, FL 33545.

# Present and constituting a quorum:

Reggie Pelletier Board Supervisor, Chairman

Michael Leavor
Tiffaney Randolph
Board Supervisor, Assistant Secretary
Board Supervisor, Assistant Secretary

## Also present were:

Kristen Suit
Pete Williams

District Manager, Rizzetta & Company, Inc.
Vice President, Rizzetta & Company, Inc.

John Vericker District Counsel, Straley & Robin
Ed Rogers District Engineer, Heidt & Associates

Jonathan Houchens Clubhouse Manager

Rick Mortensen Geotechnical Engineer, Mortensen Engineering

Audience

#### FIRST ORDER OF BUSINESS

#### Call to Order

Ms. Suit called the meeting to order and performed roll call confirming a quorum.

## **SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items** 

The Board entertained resident questions regarding the Interlocal Agreement.

#### THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Meeting held on January 21, 2015

On a Motion by Mr. Pelletier, seconded by Mr. Leavor, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on January 21, 2015 as presented for WaterGrass Community Development District I.

# WATERGRASS COMMUNITY DEVELOPMENT DISTRICT I

February 18, 2015 – Meeting Minutes

Page 2

#### FOURTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for January 2015

On a Motion by Mr. Pelletier, seconded by Ms. Randolph, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for January 2015 (\$14,001.78) as presented for WaterGrass Community Development District I.

## FIFTH ORDER OF BUSINESS

## **Swim Class Presentation**

The Board entertained audience comments regarding bringing in Swim Kids USA to teach lessons at the WaterGrass Clubhouse. Mr. Houchens discussed this item with the Board and residents.

On a Motion by Mr. Pelletier, seconded by Ms. Randolph, with all in favor, the Board of Supervisors approved presenting to CDD II their proposed recommendations for holding swim classes and for review for any conflicting times for WaterGrass Community Development District I.

## SIXTH ORDER OF BUSINESS

Consideration of Contract for Technology Services with Rizzetta Technology Services, Inc.

Ms. Suit stated that the contract for website services was being revised and she would bring it back to the Board at their March meeting.

## SEVENTH ORDER OF BUSINESS

Consideration of First Addendum to Landscape Maintenance Contract

Mr. Vericker reviewed the first addendum to the Landscape Maintenance contract with the Board.

On a Motion by Mr. Pelletier, seconded by Mr. Leavor, with all in favor, the Board of Supervisors approved the First Addendum to the Landscape Maintenance Contract as presented for WaterGrass Community Development District I.

#### EIGHTH ORDER OF BUSINESS

**Consideration of Landscape Maintenance Funding Interlocal Agreement** 

Mr. Vericker reviewed Landscape Maintenance Funding Interlocal Agreement with the Board.

On a Motion by Ms. Randolph, seconded by Mr. Pelletier, with all in favor, the Board of Supervisors approved the Landscape Maintenance Funding Interlocal Agreement for WaterGrass Community Development District I.

# WATERGRASS COMMUNITY DEVELOPMENT DISTRICT I February 18, 2015 – Meeting Minutes

Page 3

## NINTH ORDER OF BUSINESS

# Discussion Regarding CDD Interlocal Agreement

Ms. Suit stated that Mr. Williams would discuss this item during the CDD 101 meeting after today's Board meeting.

#### TENTH ORDER OF BUSINESS

Discussion Regarding WaterGrass CDD I and II Operation and Maintenance Expenditures

Ms. Suit stated that Mr. Williams would discuss this item during the CDD 101 meeting after today's Board meeting.

# **ELEVENTH ORDER OF BUSINESS**

# **Staff Reports**

A. District Counsel

Mr. Vericker discussed audience members being respectful to the Board members and District staff.

## B. District Engineer

Mr. Rogers introduced himself and gave some background on the drainage issue on Cottage Glen Lane. He reviewed his findings after the underdrain was examined. Mr. Rogers discussed the repairs made to the underdrain. He then explained the function of the underdrains. He stated that the repair is sound and he doesn't think that it needs to be redone. Mr. Rogers recommended further inspection of the integrity of the existing underdrain as well as some other conditions at the site. He introduced Rick Mortensen from Mortensen Engineering to the Board. Mr. Rogers stated that Mr. Mortensen has reviewed the conditions on site and the drawings and has formed some additional conclusions.

Mr. Mortensen that he is a Geotechnical Engineer and he deals with everything below the ground. He reviewed his conclusions regarding the drainage issue in Cottage Glen Lane. Mr. Mortensen stated that the primary thing that he saw was some issues with side yard drainage. He stated that another item is a possible problem with water not being able to get down into the underdrain from the irrigation and rainfall. Mr. Mortensen stated that there might be an issue with some of the backfill material over the underdrain. Mr. Rogers and Mr. Mortensen entertained residents' questions. Mr. Mortensen continued to discuss the drainage issue. He stated that the next objective was to relieve the groundwater pressure and fix the side yard drainage. Discussion continued. Mr. Mortensen stated that he would be working with Mr. Rogers for a recommendation for the appropriate way to relieve the pressure to prevent the water from coming up over the curbs.

## C. Amenity Manager

Mr. Houchens reviewed his amenity report for the Board.

# WATERGRASS COMMUNITY DEVELOPMENT DISTRICT I February 18, 2015 – Meeting Minutes Page 4

D. District Manager
 Ms. Suit stated the next meeting is scheduled for March 18, 2015 at 6:00 p.m.

## TWELFTH ORDER OF BUSINESS

## **Audience Comments**

The Board entertained an audience request regarding signage for notice of the meetings.

# THIRTEENTH ORDER OF BUSINESS

**Supervisor Requests** 

There were no Supervisor requests.

## FOURTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Randolph, seconded by Mr. Leavor, with all in favor, the Board of Supervisors adjourned the meeting at 9:26 p.m. for WaterGrass Community Development District I.

Assistant Secretary

Chairman/Vice Chairman