

The page is decorated with several stars and American flag motifs. In the top left, there is a large, stylized star made of the American flag's stars and stripes. To its right, there are several smaller stars, some solid blue and some with red outlines. The bottom of the page features two more large flag stars, one on the left and one on the right, with a curved line and the hashtag #MyRightMyVote below them. The entire page is framed by a thick blue border.

Brian E. Corley

Supervisor of Elections
Pasco County
www.pascovotes.com

Candidate Guide

#MyRightMyVote



Brian E. Corley

Supervisor of Elections

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MEMORANDUM

TO: All Candidates and Campaign Treasurers

FROM: Brian E. Corley

SUBJECT: 2020 Candidate's Guide

This guide has been prepared in order that candidates and their campaign treasurers might more easily familiarize themselves with their duties and responsibilities under the Florida Election Code. It is also my belief that this guide will inform and educate candidates and their campaign staff with the procedures and services of the Supervisor of Elections' office.

Included in this guide are samples of all forms required for qualifying and financial reporting. A "Qualifying Packet" will be sent to pre-filed candidates by my office in early March 2020. All necessary forms and fees are required to be complete and filed by the end of candidate qualifying (no later than April 24, 2020 for judicial candidates and June 12, 2020 for county candidates).

Know that it is my intent that this guide be a valuable reference to you in your campaign. However, questions will arise that have not been addressed in this booklet. Please call my office at any time if you have additional questions or need clarification.

Also, please know that should any conflict of information arise between this guide and the Florida Statutes, the Florida Election Code will prevail. My staff and I stand ready to assist in any way that we are permitted by Florida law.

TABLE OF CONTENTS

	<u>Page</u>
Glossary of Terms	4
Guidelines for Meeting Residency Qualifications.....	7
I. BECOMING A CANDIDATE.....	9
II. CANDIDATE QUALIFYING	14
III. CAMPAIGN DEPOSITORY.....	20
IV. ONLINE FILING.....	34
V. CANDIDATE REPORTING INFORMATION	36
VI. 2020 CANDIDATE'S REPORTING CALENDAR.....	40
VII. POLITICAL ADVERTISING.....	45
VIII. GENERAL INFORMATION	52
IX. CANDIDATE REQUIREMENTS	55
X. SAMPLE CANDIDATE FORMS	69
XI. CONTACT INFORMATION	96

LIST OF FORMS

Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates (DS-DE 9).....	69
Statement of Candidate (DS-DE 84).....	70
Statement of Candidate for Judicial Office (DS-DE 83)	71
Request for Return of Contribution (DS-DE 86).....	72
Candidate Oath – State and Local Partisan Office (DS-DE 301SL)	73
Candidate Oath – Nonpartisan Office (DS-DE 302NP)	74
Candidate Oath – Judicial Office (DS-DE 303JU)	75
Candidate Oath – School Board Nonpartisan Office (DS-DE 304SB).....	76
Full and Public Disclosure of Financial Interests (CE Form 6).....	77
Statement of Financial Interests (CE Form 1)	78
Candidate Petition Certification.....	79
Candidate Petition Form (DS-DE 104).....	80
Affidavit of Undue Burden	81
Contributions Returned (DS-DE 2)	82
Campaign Loans Report (DS-DE 73).....	83
Campaign Loans Report Itemized (DS-DE 73A)	84
Statement of Ethical Campaign Practices	85
Policies of the Sup. of Elections’ Office Regarding Campaign Treasurer’s Reports (EF 99-03)	86
Campaign Treasurer’s Report Summary (DS-DE 12).....	87
Campaign Treasurer’s Report - Itemized Contributions (DS-DE 13)	88
Campaign Treasurer’s Report - Itemized Expenditures (DS-DE 14)	89
Campaign Treasurer’s Report - Fund Transfers (DS-DE 94).....	90
Campaign Treasurer’s Report - Itemized Contributions and Fund Transfers (DS-DE 13A)	91
Waiver of Report (DS-DE 87)	92
Affidavit of Intention – Special District Candidate	93
Poll Watcher Designation (DS-DE 125)	94
Affidavit for Use of Nickname on Ballot	95

Glossary of Terms:

1. **Campaign Fund Raiser:** Any affair held to raise funds to be used in a campaign for public office.
(Section 106.011(1), F.S.)
2. **Campaign Treasurer:** An individual appointed by a candidate or political committee as provided in Chapter 106, F.S.
(Section 106.011(2), F.S.)
3. **Candidate:** A person to whom any of the following applies:
 - person who seeks to qualify for nomination or election by means of the petitioning process;
 - person who seeks to qualify for election as a write-in candidate;
 - person who receives contributions or makes expenditures, or gives his or her consent for any other person to receive contributions or make expenditures, with a view to bringing about his or her nomination or election to, or retention in, public office;
 - person who appoints a campaign treasurer and designates a primary depository; or
 - person who files qualification papers and subscribes to a candidate's oath as required by law.This definition does not include an individual seeking a publically elected position on a political party executive committee. (Sections 97.021(5) and 106.011(3), F.S.)
4. **Contribution:** (See Section 106.011(5), F.S. and Section III, Campaign Depository.)
5. **Election:** Primary election, special primary election, general election, special election, or municipal election held in this state for the purpose of nominating or electing candidates to public office, choosing delegates to the national nominating conventions of political parties, selecting a member of a political party Executive Committee, or submitting an issue to the electors for their approval or rejection.
(Section 106.011(7), F.S.)
6. **Electioneering Communication:** Communication publicly distributed by a television station, radio station, cable television system, satellite system, newspaper, magazine, direct mail, or telephone that (1) refers to or depicts a clearly identified candidate for office without expressly advocating the election or defeat of a candidate but that is susceptible of no reasonable interpretation other than an appeal to vote for or against a specific candidate; (2) is made within 30 days before a primary or special primary election or 60 days before any other election for the office sought by the candidate; and (3) is targeted to the relevant electorate in the geographical area the candidate would represent if elected.
(Section 106.011(8), F.S.)
7. **Expenditure:** (See Section 106.011(10), F.S. and Section III, Campaign Depository.)
8. **Filing Officer:** The person before whom a candidate qualifies the agency or officer with whom a political committee registers
(Section 106.011(11), F.S.)

- 9. General Election:** An election held on the first Tuesday after the first Monday in November in the even-numbered years, for the purpose of filling national, state, county, and district 5 offices and for voting on constitutional amendments not otherwise provided for by law.
(Section 97.021(15), F.S.)
- 10. Independent Expenditure:** (See Section 106.011(12), F.S. and Section III, Campaign Depository.)
- 11. In-Kind Contribution:** In-kind contributions are anything of value made for the purpose of influencing the results of an election except money, personal services provided without compensation by individual volunteers, independent expenditures, as defined in Section 106.011(12), F.S., or endorsements of three or more candidates by affiliated party committees or political parties. (See Division of Elections Opinion 04-06)
- 12. Judicial Office:** Includes the office of Justice of the Supreme Court, judge of a district court of appeal, judge of a circuit court, and county court judge. A judicial office is a nonpartisan office and a candidate for election or retention thereto is prohibited from campaigning or qualifying for such an office based on party affiliation.
(Section 105.011, F.S.)
- 13. Minor Political Party:** Any group which on January 1 preceding a primary election does not have registered as members five percent of the total registered electors of the state.
(Section 97.021(18), F.S.)
- 14. Nominal Value:** Having a retail value of \$10 or less.
(Section 97.021(20), F.S.)
- 15. Nonpartisan Office:** An office for which a candidate is prohibited from campaigning or qualifying for election or retention in office based on party affiliation.
(Section 97.021(21), F.S.)
- 16. Office Account:** A candidate elected to office or a candidate who will be elected to office by virtue of his or her being unopposed may transfer funds from the campaign account to an office account up to limits listed under Section 106.141(5), F.S. This fund must be used only for legitimate expenses in connection with the candidate's public office.
(Section 106.141, F.S.)
- 17. Person:** An individual or a corporation, association, firm, partnership, joint venture, joint stock company, club, organization, estate, trust, business trust, syndicate, or other combination of individuals having collective capacity. The term includes a political party, affiliated party committee, or political committee.
(Section 106.011(14), F.S.)
- 18. Petty Cash:** Cash accumulated pursuant to statutory limits and spent in amounts of less than \$100 to be used only for office supplies, transportation expenses, and other necessities by the candidate.
(Sections 106.07 and 106.12, F.S.)
- 19. Political Advertisement:** (See Section 106.011(15), F.S. and Section VII, Political Advertising.)

- 20. Primary Election:** An election held preceding the general election for the purpose of nominating a party nominee to be voted for in the general election to fill a national, state, county, or district office.
(Section 97.021(28), F.S.)
- 21. Public Office:** A state, county, municipal, or school or other district office or position that is filled by vote of the electors.
(Section 106.011(17), F.S.)
- 22. Special Election:** Called for the purpose of voting on a party nominee to fill a vacancy in the national, state, county, or district office.
(Section 97.021(33), F.S.)
- 23. Special Primary Election:** A special nomination election designated by the Governor, called for the purpose of nominating a party nominee to be voted on in a general or special election.
(Section 97.021(34), F.S.)
- 24. Statewide Office:** Governor, Cabinet, and Supreme Court Justice.
- 25. Unopposed Candidate:** A candidate for nomination or election to an office, who, after the last day on which a person, including a write-in candidate, may qualify, is without opposition in the election at which the office is to be filled or who is without such opposition after such date as a result of a primary election or of withdrawal by other candidates seeking the same office. A candidate is not an unopposed candidate if there is a vacancy to be filled under Section 100.111(4), F.S., if there is a legal proceeding pending regarding the right to a ballot position for the office sought by the candidate, or if the candidate is seeking retention as a justice or judge.
(Section 106.011(18), F.S.)



Guidelines for Determining When Residency Qualifications for Elected Office Must be Met

DE Reference Guide 0008 (Updated 02/2016)

These guidelines are for reference only. They are not to be construed as legal advice or representation. For any particular set of facts or circumstances, refer to the applicable state, federal law, and case law, and/or consult a private attorney before drawing any legal conclusions or relying upon this information.

RESIDENCY REQUIREMENTS – GENERAL OVERVIEW

- **In general.** Unless otherwise provided for constitutionally, legislatively or judicially, any residency requirement for an elected office must be met at the time of assuming office. (For example, the Governor must have resided in the state for 7 years by time of election. See s. 5, Art. IV, Fla. Const.)
- **Oath.** State law requires that all candidates at the time of qualifying subscribe to an oath (s. 99.021, F.S.) that they are qualified electors of their county. In order to be a qualified elector, one must be a resident of Florida and the county wherein he or she registers to vote. The oath also provides that the candidate is qualified for the office being sought. However, this oath is considered prospective in nature – it becomes effective at the time of assuming office, unless otherwise provided for constitutionally, legislatively or judicially. See *Davis v. Crawford*, 116 So. 41 (Fla. 1928); *State v. Haskell*, 72 So. 651 (Fla. 1916).
- **Continuous residency.** Any residency requirement for an office is a continuous one. Failure to maintain the residency throughout the term results in vacancy in office. See generally s. 3, Art. X, Fla. Const. and s. 114.01(1)(g), F.S. In absence of a statute, constitutional provision or municipal ordinance that establishes a residency requirement, failure to maintain residency alone does not trigger a vacancy in office. See AGO 75-113; AGO 88-11 (exception for redistricting).

RESIDENCY REQUIREMENTS – SPECIFIC OFFICES

- The following represent situations where the law addresses when residency requirements must be met for candidates and elected officials.

➤ CITY COMMISSIONER

- At the time of assuming office, unless provided otherwise by city charter or ordinance.
- See DE 94-04; DE 92-10; *Nichols v. State*, 177 So.2d 467 (Fla. 1965) & *Marina v. Leahy*, 578 So.2d 382 (Fla. 3rd DCA 1991)(re: reasonable durational residency requirements).

➤ CONGRESSIONAL MEMBERS (U.S. SENATORS AND U.S. REPRESENTATIVES)

- Must be an inhabitant of the state when elected. (ss. 2 & 3, Art.1., U.S. Constitution)
- States have no authority to add residency requirements to federal offices.
- Questions about residency relating to a U.S. Senator or U.S. Representative should be directed to the respective Congressional chamber which has *exclusive* jurisdiction over the qualifications including the residency of its membership. See s. 5, Art. I., U.S. Constitution.
- Addresses: Clerk of U.S. House of Representatives, U.S. Capitol, Room H154, Washington, DC 20515–6601; phone: (202) 225–7000; Secretary of the Senate, United States Senate, Washington, D.C. 20510; phone: (202) 224-3121.

➤ COUNTY COMMISSIONER

- At the time of election.
- See *State v. Grassi*, 532 So.2d 1055 (Fla. 1988); s. 1(e), Art. VIII, Fla. Const.; DE 92-10, DE 94-04; & AGO 74-293.

➤ **CONSTITUTIONAL COUNTY OFFICERS (E.G., CLERK OF COURT, SUPERVISOR OF ELECTIONS, PROPERTY TAX APPRAISER, SHERIFF, ETC.)**

- **At the time of assuming office.**
- By analogy, see *Advisory Opinion to Governor*, 192 So.2d 757 (Fla. 1966); DE 90-30, DE 92-10, & DE 94-04 (no minimum residency requirements set out in Florida Constitution but there may be county charters that mandate some durational residency).

➤ **GOVERNOR, LIEUTENANT GOVERNOR, AND CABINET MEMBERS**

- **At the time of election.**
- Must be resident of State for preceding seven years. See s. 5, Art. IV, Fla. Const.

➤ **JUDGES**

- **At the time of assuming office.**
- By analogy, see *Advisory Opinion to Governor*, 192 So.2d 757 (Fla. 1966); DE 94-04, & DE 78-31; s. 8, Art. V, Fla. Const. (justice/judge must be elector of state and reside in territorial jurisdiction of court).

➤ **LEGISLATORS (STATE SENATORS AND REPRESENTATIVES)**

- **At the time of election.**
- A legislator assumes office on Election Day (*Ruiz v. Farias*, 43 So. 3d. 124, 127 (Fla. 3DCA 2010)).
- See s. 15, Art. III, Fla. Const. (for qualifications, including residency). A legislator must be resident of district 'from which elected' and be a resident in state for two years prior to election.
- Further questions about residency should be directed to the respective Florida legislative chamber which has *exclusive* jurisdiction over the qualifications of its members. Senate and House Joint Rule 7.1, which addresses residency, in part, provides: "A member shall be a legal resident and elector of his or her district at the time of election and shall maintain his or her legal residence within that district for the duration of his or her term of office. While a member may have multiple residences, he or she shall have only one legal residence." Each member must file a written statement of residency with the respective chamber.
- Addresses: Speaker of the House, Florida House of Representatives, 402 South Monroe Street, Tallahassee, FL 32399-1300; phone: (850) 717-5000; President of the Senate, Florida Senate, 404 S. Monroe Street, Tallahassee, FL 32399-1100; phone: (850) 487-5229.

➤ **SCHOOL BOARD MEMBER**

- **At the time of qualifying.**
- See ss. 1001.34 & 1001.361, F.S.; and DE 82-02 & 94-04. Note: s. 1000.361 was formerly 230.10, F.S.

➤ **SCHOOL SUPERINTENDENT**

- **At the time of assuming office.**
- See DE 94-04; s. 1001.463, F.S., failure to maintain residency results in vacancy (implies residency requirement); s. 5, Art. IX, Fla. Const. (4-yr term); s. 1001.46, F.S. (elected); s. 1001.461, F.S. (appointed).

➤ **WRITE-IN CANDIDATE**

- **Refer to particular office listed above.** [Note: Although s. 99.0615, F.S., provides that a write-in candidate must reside in the district represented by the office sought at the time of qualifying, the statute is unconstitutional. *Brinkman v. Francois*, No. SC14-1899, (Fla. Feb. 4, 2016).]

RESIDENCY QUESTIONS

- Any questions regarding residency requirements for officials *not* expressly stated in the Florida Election Code should be addressed to the Florida Attorney General's Office.

Sources: Advisory opinions for Division of Elections (<http://election.dos.state.fl.us/>); Attorney General Opinions (<http://myfloridalegal.com/>); statutes, constitutions, and case law.

I. BECOMING A CANDIDATE

A. WHAT IS A CANDIDATE?

A candidate is defined in **97.021(5), Florida Statutes**, as any person to whom any one or more of the following applies:

- < any person who seeks to qualify for nomination or election by means of the petitioning process;
- < any person who seeks to qualify for election as a write-in candidate;
- < any person who receives contributions or makes expenditures, or gives his or her consent for any other person to receive contributions or make expenditures, with a view to bringing about his or her nomination or election to, or retention in, public office;
- < any person who appoints a treasurer and designates a primary depository; or
- < any person who files qualification papers and subscribes to a candidate's oath as required by law.

This definition does not include candidates for a political party executive committee. However, candidates for political party executive committees will be required to file an Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates (Form DS-DE 9) and **MAY** be required to file a 4th day financial report if collecting and/or expending funds on their campaign.

B. WHO CAN BE A CANDIDATE?

- < Anyone who is a registered voter;
- < Anyone who is not a registered member of another political party other than the one under which they are filing/qualifying; and,
- < Anyone who has not been a registered member of any other political party for 365 days before the beginning of qualifying preceding the general election for which the candidate seeks to qualify (includes political party executive committee office). The deadline for the party change was June 8, 2019.

NOTE... regarding residency issues stated below, see Division of Elections opinion DE94-04

- < Constitutional office candidates and judicial candidates must reside in the district for which they are qualifying at the time of **assuming** office;
- < County Commission candidates must reside in the district for which they are qualifying at the time of being **elected** to office;

- < School Board candidates must reside in the district for which they are qualifying at the time of **qualifying**;
- < Write-In candidates must reside in the district for which they are qualifying at the time of **election (State Supreme Court ruling 2016)**;
- < If required, one's current position or office must be resigned under the "Resign to Run" law by May 29, 2020 (**99.012(3), Florida Statutes**). For advisory opinions regarding resign to run, visit <https://dos.myflorida.com/elections/laws-rules/advisory-opinions/advisory-opinions-by-year/>
- < In addition to the "Resign to Run" law, candidates **may** need to be aware of the Federal "Hatch Act" as it applies to candidacy and political activities. Informational resources for both the "Resign to Run" law and the Federal "Hatch Act" are:
 - < Commission on Ethics – <http://www.ethics.state.fl.us>
 - < Division of Elections – <https://dos.myflorida.com/elections>
 - < United States Office of Special Counsel – <https://osc.gov/Pages/Advisory-Opinions.aspx>

C. WHO CAN BE A JUDICIAL CANDIDATE?

- < Anyone who is a registered voter;
- < Anyone who has been a member in good standing of the Florida bar for the last five (5) years.
- < Judicial candidates must also sign a Statement of Candidate for Judicial Office affirming they have received, read, and understand the requirements of the Florida Code of Judicial Conduct.

D. AS A JUDICIAL CANDIDATE, WHAT POLITICAL ACTIVITIES ARE PROHIBITED?

Pursuant to Section **105.071, Florida Statutes**, a candidate for judicial office shall not:

- 1) Participate in any partisan political activities.
- 2) Campaign as a member of any political party.
- 3) Publicly represent or advertise himself/herself as a member of any political party.
- 4) Endorse any candidate.
- 5) Make political speeches other than in his/her own behalf.
- 6) Make contributions to political party funds.
- 7) Accept contributions from any political party.
- 8) Solicit contributions from any political party.
- 9) Accept or retain a place on any political party committee.
- 10) Make a contribution to any person, group, or organization for its endorsement to judicial office.

- 11) Agree to pay all or part of any advertisement sponsored by any person, group, or organization wherein the candidate may be endorsed for judicial office by any such person, group, or organization.

Section **105.09, Florida Statutes**, states that no political party or partisan political organization shall endorse, support, or assist any candidate in a campaign for election to judicial office.

E. WHEN DO I ANNOUNCE MY CANDIDACY?

- < Candidacy may be announced at any time;
- < **Must file** Appointment of Campaign Treasurer and Designation of Campaign Depository (**Form DS-DE 9**) with the Supervisor of Elections' office **before** any contributions are accepted or expenditures are made, including gathering signatures on petition cards (**106.021, Florida Statutes**) (excludes candidates for special district offices that do not intend to collect or expend campaign funds);
- < Must file a Statement of Candidate (**Form DS-DE 84**) within ten (10) days of filing the Appointment of Campaign Treasurer and Designation of Campaign Depository stating the candidate has been provided access to read and understand the requirements of Chapter 106, F.S. (**106.023, Florida Statutes**). The Statement of Candidate is provided by the Supervisor of Elections or available on-line.

Note: In addition to the requirements of **106.021, Florida Statutes**, the candidate will be required to file online financial reports via the internet.

Online filing will be discussed in Section IV of this Guide.

F. IS IT POSSIBLE TO RUN FOR A DIFFERENT OFFICE AFTER I BECOME A CANDIDATE?

Yes. Permitted under **106.021(1)(a), Florida Statutes**, you may change your mind and run for a different office after becoming a candidate, providing that you:

- < File a new Appointment of Campaign Treasurer and Designation of Campaign Depository, designating the new office;
- < Within 15 days of the new appointment, notify, in writing, all contributors and offer to return their contributions pro rata. The Request for Return of Contributions Form (**DS-DE 86**) must be included with the written notice;
- < If, within 30 days after being notified, the contributor has not requested his contribution to be returned, you may use the funds in the campaign for your newly designated office.

G. WHICH COUNTY OFFICIALS ARE TO BE ELECTED IN 2020?

Clerk of the Circuit Court and Comptroller
Property Appraiser
Sheriff
Superintendent of Schools
Supervisor of Elections
Tax Collector
County Commissioner – Districts 1, 3, and 5
County Court Judge – Group 5
School Board Member – Districts 2 and 4

H. WHICH SPECIAL DISTRICT OFFICIALS ARE TO BE ELECTED IN 2020?

Pasco County Mosquito Control District
Seats 1 and 3
Lake Padgett Estates Independent Special District
Seats 1, 2, 3, 4, and 5
Asturia Community Development District
Ballantrae Community Development District
Bridgewater of Wesley Chapel Community Development District
Chapel Creek Community Development District
**Does not meet registered voter requirements as of June 2019
Concord Station Community Development District
Connerton West Community Development District
Country Walk Community Development District
Dupree Lakes Community Development District
Epperson Ranch Community Development District
Estancia at Wiregrass Community Development District
Heritage Pines Community Development District
Heritage Springs Community Development District
Highland Lakes Community Development District
*Currently listed as inactive district
**Does not meet registered voter requirements as of June 2019
Hillcrest Preserve Community Development District
*Currently listed as inactive district
**Does not meet registered voter requirements as of June 2019
Lake Bernadette Community Development District
LakeShore Ranch Community Development District
Lakeside Community Development District
Lexington Oaks Community Development District
Long Lake Ranch Community Development District
Longleaf Community Development District
Meadow Pointe Community Development District

Meadow Pointe II Community Development District
Meadow Pointe III Community Development District
Meadow Pointe IV Community Development District
New River Community Development District

****Does not meet registered voter requirements as of June 2019**

Northwood Community Development District
Oak Creek Community Development District
Oakstead Community Development District
Preserve at Wilderness Lake Community Development District
Riverwood Estates Community Development District

***Currently listed as inactive district**

****Does not meet registered voter requirements as of June 2019**

Seven Oaks Community Development District
Silverado Community Development District
Summit View Community Development District

***Currently listed as inactive district**

****Does not meet registered voter requirements as of June 2019**

Suncoast Community Development District
Talavera Community Development District
Terra Bella Community Development District
The Groves Community Development District
The Verandahs Community Development District
TSR Community Development District
Union Park Community Development District
Valley Oaks Community Development District

***Currently listed as inactive district**

****Does not meet registered voter requirements as of June 2019**

Watergrass I Community Development District
Watergrass II Community Development District
Waters Edge Community Development District
Wiregrass Community Development District
Zephyr Ridge Community Development District

II. CANDIDATE QUALIFYING

A. WHEN AND WHERE DO I FILE MY QUALIFYING PAPERS?

Pursuant to **99.061, Florida Statutes**, you must file your qualifying papers in the office of the Supervisor of Elections any time between:

NOON, June 8 and NOON, June 12, 2020

NO QUALIFYING PAPERS WILL BE ACCEPTED AFTER 12:00 NOON ON JUNE 12, 2020.

Qualifying for Judicial Candidates begins at Noon, April 20 and goes through Noon, April 24, 2020. Judicial qualifying papers **will not** be accepted after 12:00 Noon on April 24, 2020 (**99.061 and 105.031, Florida Statutes**).

Qualifying papers will be accepted in the Dade City, Land O' Lakes, and New Port Richey offices any time during the qualifying period. If you wish to qualify by mail, you may forward your completed papers to:

HONORABLE BRIAN E. CORLEY
Supervisor of Elections
14236 6th Street, Suite 200
P. O. Box 300
Dade City, FL 33526-0300

Note: 99.061(8), Florida Statutes states that qualifying papers may be submitted to the qualifying officer up to 14 days prior to the qualifying period. However, the papers will not be processed and filed until the qualifying period actually begins. All papers submitted before the qualifying period are still subject to any and all requirements prescribed in **99.061(7)(a), Florida Statutes**.

B. WHAT MUST I FILE WHEN I QUALIFY?

Law requires that a candidate file the following:

< Candidate Oath (correct form depends on the office sought)
(**Form DS-DE 301SL, 302NP, 303JU, or 304SB**)

AND

< Full and Public Disclosure of Financial Interest 2019 (available January 2020)
(**CE Form 6**)

OR

- < Statement of Financial Interests 2019 (Special district offices only) (available January 2020)
(**CE Form 1**)

AND

- < Qualifying Fee (check **MUST** be drawn on campaign account – exception is Special District Candidates)

OR

- < Candidate Petition Certificate – Issued by the Supervisor of Elections

AND

- < Appointment of Campaign Treasurer and Designation of Campaign Depository (**Form DS-DE 9**). You may have already filed this form with the Supervisor of Elections (excludes candidates for special district offices that do not intend to collect or expend campaign funds).

AND

- < Statement of Candidate (**Form DS-DE 84**). You may have already filed this form with the Supervisor of Elections (excludes candidates for special district offices that do not intend to collect or expend campaign funds).

****NOTE:** ALL candidate forms are public record. If a candidate meets the requirement of exemption from public records (**119.071(4), Florida Statutes**), documents filed with the qualifying officer should not disclose the candidate's residence address (alternate addresses should be used). Additionally, ALL financial disclosure forms will be electronically uploaded to the Commission on Ethics who will make the forms available for viewing/printing from their website.

C. WHAT MUST A JUDICIAL CANDIDATE FILE TO QUALIFY?

Law requires that a judicial candidate file the following:

- < Candidate Oath – Judicial Office
(**Form DS-DE 303JU**)

AND

- < Full and Public Disclosure of Financial Interest 2019 (available January 2020)
(**CE Form 6**)

AND

- < Qualifying Fee (check **MUST** be drawn on campaign account)

OR

- < Candidate Petition Certificate – Issued by the Supervisor of Elections

AND

- < Appointment of Campaign Treasurer and Designation of Campaign Depository (**Form DS-DE 9**). You may have already filed this Form with the Supervisor of Elections.

AND

- < Statement of Candidate for Judicial Office (**Form DS-DE 83**). You may have already filed this form with the Supervisor of Elections.

AND

- < Statement of Candidate (**Form DS-DE 84**). You may have already filed this form with the Supervisor of Elections.

****NOTE:** ALL candidate forms are public record. If a candidate meets the requirement of exemption from public records (**119.071(4), Florida Statutes**), documents filed with the qualifying officer should not disclose the candidate's residence address (alternate addresses should be used). Additionally, ALL financial disclosure forms will be electronically uploaded to the Commission on Ethics who will make the forms available for viewing/printing from their website.

D. IF MY QUALIFYING PAPERS ARE FILED WITH AN ERROR(S) OR OMISSION(S), WILL I BE CONSIDERED DISQUALIFIED?

Pursuant to **99.061(7)(b), Florida Statutes**, if the filing officer receives qualifying papers that do not include all items required prior to the last day of qualifying, the filing officer shall make a reasonable effort to notify the candidate of the missing or incomplete items and shall inform the candidate that all required items must be received by the close of qualifying (NOON, June 12, 2020 or NOON, April 24, 2020 for Judicial Candidates).

Financial disclosure forms filed with errors may be amended and re-filed. Amended forms will be sent electronically to the Commission on Ethics and will take the place of the form originally filed.

E. AFTER FILING AS A CANDIDATE, MAY I LATER CHANGE THE WAY MY NAME IS TO APPEAR ON THE BALLOT?

Pursuant to **99.061(7)(b), Florida Statutes**, a candidate's name, as it is to appear on the ballot, may **not** be changed after the end of qualifying.

Candidates known by a “nickname” will be required to complete an affidavit attesting to the validity of the nickname. The form will need to be notarized.

Candidates should also include the phonetic pronunciation of their name on the Candidate Oath filed during qualifying. This will ensure their name will be pronounced correctly on all audio ballots that may be used by voters with disabilities.

F. MAY I GET MY QUALIFYING FEE BACK IF I DECIDE NOT TO RUN?

Yes. **99.092(1), Florida Statutes**, provides for reimbursement for the qualifying fee provided that you withdraw your candidacy before the qualifying period ends.

G. WHAT ARE THE AMOUNTS OF THE QUALIFYING FEES FOR COUNTY OFFICES?

Pursuant to **99.092, Florida Statutes**, qualifying fees are based on the position’s salary as of July 1st immediately preceding qualifying. For 2020, Pasco County qualifying fees will be as follows:

Clerk of the Circuit Court and Comptroller (4-year term)	\$9,096.54
Property Appraiser (4-year term)	\$9,096.54
Sheriff (4-year term)	\$9,780.36
Superintendent of Schools (4-year term)	\$9,096.54
Supervisor of Elections (4-year term)	\$9,096.54
Tax Collector (4-year term)	\$9,096.54
County Commissioner (4-year term)	5,377.50
County Court Judge (6-year term) (Nonpartisan)	\$6,072.88
School Board Member (4-year term) (Nonpartisan)	\$1,666.96

Partisan candidates pay 6% of the annual salary of the office sought (**99.092, Florida Statutes**).

The qualifying fee consists of the following:

Filing Fee	3.0%
Party Assessment, if levied	2.0%
Election Assessment	<u>1.0%</u>
	6.0%

The 1.0% election assessment is deposited into the Elections Commission Trust Fund.

No Party Affiliation and Nonpartisan candidates (county judge and school board) pay 4.0%. Fee breakdown is the same as partisan candidates less the 2% party assessment.

****The qualifying fee for Special District Candidates is \$25.00 (99.061(3), Florida Statutes).** Special district candidates file an Affidavit of Intention when they opt to not expend funds or accept funds on behalf of their campaign instead of the Appointment of Campaign Treasurer and Designation of Campaign Depository (Form DS-DE9).

H. CAN I QUALIFY AS A CANDIDATE BY PETITION?

Pursuant to **99.095, Florida Statutes**, a person seeking to qualify for nomination to any office may qualify to have their name placed on the ballot by means of the petitioning process. **HOWEVER**, signatures **MAY NOT** be obtained until the candidate has filed the appointment of campaign treasurer and designation of campaign depository pursuant to **106.021, Florida Statutes**. Additionally, the signatures are only valid for the qualifying period immediately following such filings.

- < The format of the petition (**Form DS-DE 104**) shall be prescribed by the division and shall be used by the candidates to reproduce for circulation. Candidates will be required to obtain signatures of at least one percent (1%) of the total number of registered voters in their district. (The registration statistics used in computing the requisite number of signatures are those for the 2018 General Election.)
- < If you are qualifying by the petition process, the number of valid signatures you must secure is **3,519**. This excludes Special District candidates who are only required to submit 25 valid signatures.
- < The statutory fee for signature verification is ten cents (\$.10) per signature verified. The fee is due when the petitioner submits the petitions for verification to the Supervisor of Elections.
- < Additionally, **99.097(4), Florida Statutes**, allows you to file an Undue Burden Affidavit with the Supervisor of Elections exempting you from paying the ten cents (\$.10) per name checked. This oath must be filed with the Supervisor of Elections at the time petitions are submitted for verification. The form used will be the "Affidavit of Undue Burden."

- < The signed petitions must be submitted to the Supervisor of Elections **prior to 12:00 Noon on May 11, 2020**, for verification. The petition deadline for Judicial Candidates is **prior to Noon, March 23, 2020**.
- < The Supervisor of Elections will notify you, in writing, whether the required number of signatures has been obtained prior to the first day of qualifying.
- < You will not be required to pay the qualifying fee and will be entitled to have your name printed on the ballot.

Note: If the candidate is running for an office which will be grouped on the ballot with two or more similar offices to be filled at the same election and the petition does not indicate the group or district office for which they are running, the signatures obtained on the petition will not be counted.

I. MAY I HAVE MY NAME PLACED ON THE BALLOT AS A CANDIDATE WITH NO PARTY AFFILIATION?

- < Yes. The Florida Statutes provide in Chapter **99.0955(1)**, that each person seeking to qualify for election as a candidate with no party affiliation shall file his or her qualification papers and pay the qualifying fee or qualify by the petition process method with the officer and during the times and under the circumstances prescribed in **99.061, Florida Statutes**. Upon qualifying, the candidate is entitled to have his or her name placed on the general election ballot.

III. CAMPAIGN DEPOSITORY

A. APPOINTMENT OF CAMPAIGN TREASURER

- < Section **106.021(1)(a), Florida Statutes**, requires that before you accept any contributions (even a contribution from yourself) or make any expenditures, your Appointment of Campaign Treasurer and Designation of Campaign Depository (**Form DS-DE 9**) must be filed with the Supervisor of Elections. (includes candidates for political party executive committee office)
- < Your campaign treasurer must accept the position in writing.
- < The form is not effective until received by the filing officer (not upon mailing).
- < It is not required, but it is suggested, that your treasurer be someone with knowledge of bookkeeping or accounting procedures, as well as, basic computer skills.
- < You may serve as your own campaign treasurer.

1) HOW MANY TREASURERS MAY I APPOINT?

- < Pursuant to **106.021(1)(a), Florida Statutes**, you may appoint one campaign treasurer and not more than three deputy campaign treasurers.
- < The qualifications for a deputy treasurer are the same as those for a campaign treasurer.
- < You must file your treasurer's and each of your deputy treasurers' written acceptances with the Supervisor of Elections, along with their names and addresses. (Use **Form DS-DE 9** in appointing your treasurer and each deputy treasurer.)
- < A deputy treasurer may exercise any of the powers and duties of a campaign treasurer when specifically authorized to do so by the candidate and the campaign treasurer.

2) MAY I REPLACE MY TREASURER OR A DEPUTY TREASURER?

- < Yes. **106.021(2), Florida Statutes**, provides that in the case of the death, resignation, or removal of your campaign treasurer, you must appoint a successor in the same manner in which your original treasurer was appointed.
- < A treasurer's resignation does not become effective until it is submitted to the candidate in writing, and a copy of the letter of resignation is filed with the Supervisor of Elections.

- < A candidate's removal of their treasurer does not become effective until written notice of the removal is given to the treasurer and is filed with the Supervisor of Elections.

3) **MAY AN INDIVIDUAL SERVE AS A CAMPAIGN TREASURER FOR MORE THAN ONE CANDIDATE?**

- < Yes. **106.021(1)(c), Florida Statutes**, states that an individual may be appointed and serve as a campaign treasurer for a candidate and a political committee or two or more candidates or political committees.

B. DESIGNATION OF CAMPAIGN DEPOSITORY

- < Your campaign depository may be any bank, savings and loan association, or credit union authorized to transact business in the State of Florida.
 - < Some banks are requiring campaigns to have an EIN and complete a Form 8871 with the IRS
 - < For more information visit: <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>
- < As stated in **106.021(1)(a & b), Florida Statutes**, you must designate one primary campaign depository for the purpose of depositing all contributions received and disbursing all expenditures made by the candidate.
- < In addition, you may also designate one (1) secondary depository for the sole purpose of depositing contributions and forwarding the deposits to the primary depository, **106.021(1)(b), Florida Statutes**.

No expenditures may be made from a secondary depository.

As soon as the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed with the Supervisor of Elections, your campaign account may be opened, and you may begin accepting campaign contributions and expending campaign funds in furtherance of your candidacy.

- < Campaign Checks must contain the following information:
 - Name of the campaign account of the candidate
 - Account number and name of bank
 - Exact amount of expenditure
 - Signature of Campaign Treasurer or Deputy Treasurer
 - Exact purpose of the expenditure
 - Name of the payee

This information may be typed or hand-printed on starter checks until printed checks arrive.

C. SEPARATE INTEREST-BEARING ACCOUNT AND CERTIFICATE OF DEPOSIT

- < Pursuant to **106.021(1)(b), Florida Statutes**, your treasurer may deposit any funds, which are in the primary campaign depository and which are not currently needed for the disbursement of expenditures into a separate interest-bearing account in any bank, savings and loan association, or credit union authorized to transact business in the State of Florida.
- < The separate interest-bearing account shall be designated "Name of Candidate, Separate Interest-Bearing Campaign Account."
- < Your treasurer or deputy treasurer may then purchase a certificate of deposit with such unneeded funds in such bank, savings and loan association, or credit union.
- < The separate interest-bearing account or certificate of deposit shall be separate from any personal or other account or certificate of deposit.
- < The transfer of funds from a primary depository to a separate interest-bearing account or certificate of deposit must be reported on the Treasurer's Report - Funds Transfer (**Form DS-DE 94**). This amount will not reflect on the summary page.
- < The transfer of funds from an interest-bearing account or certificate of deposit to the primary account must be reported on the Campaign Treasurer's Report - Funds Transfer (**Form DS-DE 94**). This amount will not reflect on the summary page.
- < Any interest earned must be reported as a contribution to the campaign account.

D. CONTRIBUTIONS

1) WHAT IS A CONTRIBUTION?

Section **106.011(5), Florida Statutes**, defines a contribution as:

- < A gift, subscription, conveyance, deposit, loan, payment, or distribution of money or anything of value, including contributions in-kind having an attributable monetary value in any form, made for the purpose of influencing the results of an election or making an electioneering communication.
- < A transfer of funds between political committees, between electioneering communication organizations, or between any combination of these groups.
- < The payment, by a person other than a candidate or political committee, of compensation for the personal services of another person which are rendered to a candidate or political committee without charge to the candidate or political committee for such services.

- < The transfer of funds by a campaign treasurer or deputy campaign treasurer between a primary depository and a separate interest-bearing account or certificate of deposit and the term includes interest earned on such account or certificate.

Notwithstanding the foregoing meanings of "contribution," the term shall not be construed to include services, including, but not limited to, legal and accounting services, provided without compensation by individuals volunteering a portion or all of their time on behalf of a candidate or political committee. **NOTE:** This definition shall not be construed to include editorial endorsements.

Note: The law provides no exceptions for reporting contribution information, regardless of the size of the contribution (e.g., the reporting requirements would be the same for a 50 cents contribution as for a \$1,000.00 contribution).

Protected Address Contributors: When reporting contributions from contributors (or expenditures from vendors) with protected addresses, an address must be listed. A report may not list any form of "Exempt by Law" or "Withheld by Law" in the address fields. However, the statutes do not require residential addresses. So, the address may be a PO Box or a business address. If they have neither of those alternatives, their residence address will need to be listed.

Once the report is filed, the reporting system will look through the voter file to verify they have a protected address and redact those that have the request on file. Please be aware that contributors (or vendors) who do not have a request for a protected address on the voter file will not have their addresses redacted.

2) **HOW SOON FOLLOWING RECEIPT MUST CONTRIBUTIONS BE DEPOSITED IN MY CAMPAIGN ACCOUNT?**

- < All funds must be deposited prior to the end of the fifth business day following receipt by the campaign treasurer... Saturdays, Sundays, and legal holidays excluded. **(106.05, Florida Statutes)**
- < **All deposits shall be accompanied by a bank deposit slip containing the name of each contributor and the amount contributed by each (including cash contributions).**

3) **IS THERE A LIMIT TO THE AMOUNT A PERSON MAY CONTRIBUTE TO MY CAMPAIGN?**

- < Except for political parties, or affiliated party committees, no person, or political committee may make contributions in excess of **\$1,000** per election to your campaign **(106.08(1), Florida Statutes)**.

NOTE: The primary and general elections are deemed to be separate elections so long as the candidate is not unopposed. For example:

- ☐ If opposed in the primary election the candidate may accept:
 - ☐ \$1,000 no later than midnight on August 13, 2020
- ☐ If opposed in the primary and general elections the candidate may accept:
 - ☐ \$1,000 no later than midnight on August 13, 2020
 - ☐ \$1,000 between August 13 and midnight on October 29, 2020
 - Funds received between August 13th – 18th must be used for the General Election
- ☐ If opposed in the general election only the candidate may accept:
 - ☐ \$1,000 up through the day of the primary election on August 18, 2020
 - ☐ \$1,000 between August 19th and midnight on October 29, 2020.

★ **NOTE: 106.08 (5)(c), Florida Statutes** states:

- Candidates, political committees, affiliated party committees, and political parties may not make contributions, in exchange for political support, to any religious, charitable, civic, or other cause or organization established primarily for the public good. It is not a violation of this paragraph for:
 1. A candidate, political committee, affiliated party committee, or political party executive committee to make gifts of money in lieu of flowers in memory of a deceased person;
 2. A candidate to continue membership in, or make regular donations from personal or business funds to, religious, political party, affiliated party committee, civic, or charitable groups of which the candidate is a member or to which the candidate has been a regular donor for more than 6 months; or
 3. A candidate to purchase, with campaign funds, tickets, admission to events, or advertisements from religious, civic, political party, affiliated party committee, or charitable groups.

4) HOW MUCH MONEY MAY I CONTRIBUTE TO MY OWN CAMPAIGN?

- < **106.08(1)(b), Florida Statutes.** There is no limit to the amount you may contribute (loan) to your own campaign.

5) WHAT IS A CONTRIBUTION IN-KIND?

- < A contribution in-kind is a contribution having an attributable monetary value in any form, made for the purpose of influencing the results of an election or making an electioneering communication (**106.011(5)(a), Florida Statutes**).
- < However, the contributor may not have spent any additional funds in excess of the limits provided in the law for the specific purpose of furthering that candidate's nomination or election.
- < Pursuant to **106.055, Florida Statutes**, contributions in-kind must be reported on the campaign treasurer's report to the Supervisor of Elections, and a fair market value must be placed upon the contributed item by the contributor.

6) **MAY I ACCEPT CASH CONTRIBUTIONS?**

- < Yes...however, a person may not make or accept an aggregate cash contribution or contribution by means of cashier's check in excess of \$50.00 **PER ELECTION.** (106.09, Florida Statutes)

7) **WHEN IS THE LAST DAY TO RECEIVE CONTRIBUTIONS?**

- < As required in **106.08(3), Florida Statutes**, any contributions received by a candidate with opposition in an election must return all contributions, which are **received less than 5 days before an election.**
- < However, you must only abide by this restriction if you have opposition in that election. For example, if you are not in the primary but will be in the general election, you may continue to accept contributions during the 5-day cut-off period for the Primary but may not accept them during the cut-off period for the General.
- < Contributions, which are returned prior to being deposited into the campaign account, may be reported to the Supervisor of Elections on the Contributions Returned (Form DS-DE 2) (106.07(4)(b), Florida Statutes).
- < Any contributions received by a candidate or campaign treasurer of a candidate after the date on which the candidate withdraws their candidacy, or after the date the candidate is defeated, becomes unopposed, or is elected to office, shall be returned to the person and shall not be used or expended by or on behalf of the candidate.

NOTE: **106.15(4), Florida Statutes**, prohibits the acceptance or soliciting of a contribution in a building owned by a governmental entity...except if the building is rented for a fundraiser.

8) **WHAT MUST I DO WITH AN ANONYMOUS CONTRIBUTION?**

- < Do **not** spend these funds.
- < It must be reported on your treasurer's report and a letter explaining the circumstances of the anonymous contribution be submitted to the Supervisor of Elections.
- < Additionally, at the end of your campaign, the funds be donated pursuant to **106.141, Florida Statutes.**

9) **MAY I HAVE A PETTY CASH FUND?**

- < Yes. (**106.12, Florida Statutes**)
- < From the time the campaign treasurer is appointed until the end of qualifying, an amount of \$500.00 per calendar quarter may be withdrawn for providing a petty cash fund for the candidate.
- < Following the close of qualifying and until the election at which you are eliminated or elected to office, or the time at which you become unopposed, your treasurer may withdraw \$100.00 per week from the primary campaign account for the petty cash fund.
- < Expenditures from the petty cash fund may be made for office supplies, transportation expenses and other necessities.
- < The petty cash fund may only be spent in amounts **LESS** than \$100.00.
- < Do not mix cash contributions with petty cash.
- < Individual expenditures paid from petty cash need not be reported individually on your Itemized Expenditures Report but the total amount withdrawn and the total amount spent must be reported in each reporting period.
- < Your petty cash fund shall **NOT** be used for the purchase of time, space, or service from communications media as described in **106.011(13), Florida Statutes**.

10) **MAY A CANDIDATE DRAW A SALARY FROM HIS CAMPAIGN ACCOUNT?**

- < No.
- < As stated in **106.1405, Florida Statutes**, a candidate or the spouse of a candidate may not use funds on deposit in a campaign account of such candidate to defray normal living expenses for the candidate or the candidate's family, other than expenses actually incurred for transportation, meals, and lodging by the candidate or a family member during travel in the course of the campaign.

11) **ARE THERE ANY SPECIAL REQUIREMENTS REGARDING LOANS MADE TO ME FOR MY CAMPAIGN?**

- < Section **106.075, Florida Statutes**, states that a person who is elected to office must report all loans, exceeding \$500 in value, made to the candidate and used by the candidate for campaign purposes and made in the 12 months preceding the candidate's election to office, to the Supervisor of Elections.

- < The report must be made, in the manner prescribed by the Department of State, within 10 days after being elected to office.
- < The Campaign Loans Report (**Form DS-DE 73 and 73A**) shall be used for this purpose.
- < Any person who makes a contribution to an individual to pay all or part of a loan incurred, in the 12 months preceding the election, to be used for the individual's campaign, may not contribute more than the amount which is allowed in **106.08(1), Florida Statutes**.

E. EXPENDITURES

- < As defined in **106.011(10), Florida Statutes**, an expenditure is a purchase, payment, distribution, loan, advance, transfer of funds by a campaign treasurer or deputy campaign treasurer between a primary campaign depository and a separate interest-bearing account or certificate of deposit, or gift of money or anything of value made for the purpose of influencing the results of an election or making an electioneering communication.
- < No candidate, campaign manager, treasurer, deputy treasurer, or political committee or any officer or agent thereof, or any person acting on behalf of any of the foregoing, shall authorize any expenses, nor shall any campaign treasurer or deputy treasurer sign a check drawn on the primary campaign account for any purpose, unless there are sufficient funds on deposit in the primary depository account of the candidate or political committee to pay the full amount of the authorized expense, to honor all other checks drawn on such account, which checks are outstanding, and to meet all expenses previously authorized but not yet paid. However, an expense may be incurred for the purchase of goods or services if there are sufficient funds on deposit in the primary depository account to pay the full amount of the incurred expense, to honor all checks drawn on such account, which checks are outstanding, and to meet all other expenses previously authorized but not yet paid, provided that payment for such goods or services is made upon final delivery and acceptance of the goods or services; and an expenditure from petty cash pursuant to the provisions of s. 106.12 may be authorized, if there is a sufficient amount of money in the petty cash fund to pay for such expenditure. Payment for credit card purchases shall be made pursuant to s. 106.125. Any expense incurred or authorized in excess of such funds on deposit shall, in addition to other penalties provided by law, constitute a violation of this chapter. As used in this subsection, the term "sufficient funds on deposit in the primary depository account of the candidate or political committee" means that the funds at issue have been delivered for deposit to the financial institution at which such account is maintained. The term shall not be construed to mean that such funds are available for withdrawal in accordance with the deposit rules or the funds availability policies of such financial institution.

- < Regarding expenditures, a candidate shall:
1. Pay all campaign expenditures by a check drawn on the campaign account (except petty cash);
 2. Pay the qualifying fee by a check drawn on the campaign account;
 3. Pay for all expenses authorized or incurred for the purchase of goods or services upon final delivery and acceptance of the goods or services; and
 4. Pay for public utilities when the bill is received. Utility companies providing services to candidates must charge a deposit sufficient to meet all anticipated charges during a billing period.
- 1) **ARE THERE ANY EXPENDITURES THAT ARE PROHIBITED PRIOR TO THE TIME I ACTUALLY QUALIFY?**
- < No. Any expenditure that may be lawfully made after you qualify may be made before you qualify.
- < Keep in mind that the Appointment of Campaign Treasurer and Designation of Campaign Depository must be filed prior to making ANY campaign expenditures.
- 2) **ARE THERE ANY LIMITS ON THE TOTAL AMOUNT I MAY SPEND ON MY CAMPAIGN?**
- < No.
- 3) **MAY GASOLINE CREDIT CARDS, VISA, MASTERCARD, ETC. BE USED IN PAYING CAMPAIGN EXPENSES?**
- < No. Campaign credit cards may only be used by candidates for statewide offices.
- < Candidates for less than statewide offices may only pay for expenses by use of the petty cash or by a check drawn on the campaign account at the time the goods or services are received.
- 4) **MAY DEBIT CARDS BE USED FOR PAYING CAMPAIGN EXPENSES?**
- < Yes. **Section 106.11(2)(a), Florida Statutes**, authorizes use of debit cards but with restrictions.
- < Debit cards are considered bank checks, if:
1. Debit cards are obtained from the same bank as the primary campaign depository.
 2. Debit cards are issued in the name of the treasurer, deputy treasurer, or authorized user and the name of the campaign account of the candidate or political committee.
 3. No more than three debit cards are requested and issued.

4. The person using the debit card does not receive cash as part of, or independent of, any transaction for goods or services.
 5. All receipts for debit card transactions **MUST** contain:
 - a. The last four digits of the debit card number.
 - b. The exact amount of the expenditure.
 - c. The name of the payee.
 - d. The signature of the campaign treasurer, deputy treasurer, or authorized user.
 - e. The exact purpose for which the expenditure is authorized.
- < Any information required by this subparagraph but not included on the debit card transaction receipt may be handwritten on, or attached to, the receipt by the authorized user before submission to the treasurer.
- < Debit cards are not subject to the requirements of paragraph (1)(b).
- < The campaign treasurer, deputy treasurer, or authorized user who signs the check or uses the debit card shall be responsible for the completeness and accuracy of the information on such check and for insuring that such expenditure is an authorized expenditure.

F. INDEPENDENT EXPENDITURES

- < Pursuant to **106.011(5)** and **106.071, Florida Statutes**, an expenditure made to advocate a candidate's election or defeat is an independent expenditure only if the expenditure is not controlled by, coordinated with, or made upon consultation with any candidate or agent of such candidate.
- < An expenditure for the purpose of expressly advocating the election or defeat of a candidate which is made by the national, state, or county executive committee of a political party, including any subordinate committee of a national, state, or county committee of a political party, or by a political committee or committee of continuous existence, or any other person, shall not be considered an independent expenditure if the committee or persons communicate with the candidate, the candidate's campaign, or an agent acting on behalf of the candidate, including any pollster, media consultant, advertising agency, vendor, advisor, or staff member, concerning the preparation of, use of, or payment for the specified expenditure or advertising campaign at issue; or
- < Makes a payment in cooperation, consultation, or concert with, at the request or suggestion of, or pursuant to any general or particular understanding with the candidate, the candidate's campaign, a political committee supporting the candidate, or an agent of the candidate relating to the specific expenditure or advertising campaign at issue; or
- < Makes a payment for the dissemination, distribution, or republication, in whole or in part, of any broadcast or any written, graphic, or other form of campaign material prepared by the candidate, the candidate's campaign, or an agent of the candidate, including any pollster, media consultant, advertising agency, vendor, advisor or staff member; or

- < Makes a payment based on information about the candidate's plans, project, or needs communicated to a member of the committee or person by the candidate or an agent of the candidate, provided the committee or person uses the information in any way, in whole or part, either directly or indirectly, to design, prepare, or pay for the specific expenditure or advertising campaign at issue; or
- < After the last day of qualifying for statewide or legislative office, consults about the candidate's plans, projects, or needs in connection with the candidate's pursuit of election to office and the information is used in any way to plan, create, design, or prepare an independent expenditure or advertising campaign with;
- < Any officer, director, employee, or agent of a national, state or county executive committee of a political party that has made or intends to make expenditures in connection with or contributions to the candidate; or
- < Any person whose professional services have been retained by a national, state, or county executive committee of a political party that has made or intends to make expenditures in connection with or contributions to the candidates; or
- < After the last day of qualifying for statewide or legislative office, retains the professional services of any person also providing those services to the candidate in connection with the candidate's pursuit of election to office; or
- < Arranges, coordinates, or directs the expenditure, in any way, with the candidate or an agent of the candidate.
- < Each person who makes an independent expenditure with respect to any candidate or issue, and each individual who makes an expenditure for an electioneering communication which is not otherwise reported pursuant to this chapter, which expenditure, in the aggregate, is in the amount of \$5,000 or more, shall file periodic reports of such expenditures in the same manner, at the same time, subject to the same penalties, and with the same officer as a political committee supporting or opposing such candidate or issue.
- < The report shall contain the full name and address of the person making the expenditure; the full name and address of each person to whom and for whom each such expenditure has been made; the amount, date, and purpose of each such expenditure; a description of the services or goods obtained by each such expenditure; the issue to which the expenditure relates; and the name and address of, and office sought by, each candidate on whose behalf such expenditure was made.
- < Any political advertisement paid for by an independent expenditure shall prominently state "Paid political advertisement paid for by (Name and address of person paying for advertisement) independently of any (candidate or committee)."

G. CAMPAIGN FUNDRAISERS

- < Section **106.011(1), Florida Statutes**, defines a campaign fundraiser as an affair held to raise funds to be used in a campaign for public office. This includes any affair within the realm of pass-the-hat to countywide gatherings.

1) WHAT ARE THE REPORTING PROCEDURES FOR A CAMPAIGN FUNDRAISER?

- < As stated in **106.025, Florida Statutes**, all money and other contributions collected with respect to a campaign fundraiser shall be deemed to be campaign contributions.
- < All such contributions shall be accounted for and are subject to the same restrictions as other campaign contributions.
- < All expenditures made with respect to the campaign fundraiser which are made or reimbursed are to be paid with a check drawn on the campaign depository of the candidate for whom the funds are to be used and shall be deemed to be campaign expenditures, accounted for and subject to the same restrictions, as other campaign expenditures.
- < It is suggested that tickets with stubs be used so that the name and address of the contributor can be written on the stub at the time of sale and remitted to the campaign treasurer for reporting.
- < Any tickets or advertising for a campaign fundraiser are **NOT** exempt from, and must comply with the requirements of **106.143, Florida Statutes** (Political Advertisements).

IMPORTANT: Pursuant to **Section 849.09, Florida Statutes**, it is unlawful for any person in this state to set up, promote, or conduct any lottery for money or anything of value. This includes but is not limited to raffles.

H. ARE THERE ANY RESTRICTIONS ON HOW I MAY USE THE LEFTOVER FUNDS IN MY CAMPAIGN ACCOUNT?

- < Yes. Section **106.141, Florida Statutes**, states that each candidate who withdraws their candidacy, becomes an unopposed candidate, or is eliminated as a candidate or elected to office, shall within 90 days, dispose of the funds on deposit in their campaign account and file a report reflecting the disposition of all remaining funds.
- < If there are funds in a separate interest-bearing account or certificate of deposit at the time the candidate becomes unopposed, withdraws, is eliminated as a candidate or elected, the funds and the accumulated interest earned thereon must be transferred to the campaign account within seven (7) days.

- < However, if the funds are subject to penalty if withdrawn within the seven (7) day period, the funds and the accumulated interest earned thereon may be transferred as soon as they may be withdrawn without penalty, or within 90 days after the candidate becomes unopposed, withdraws their candidacy, or is eliminated or elected, whichever comes first.
- < A candidate required to dispose of funds pursuant to this section may, prior to such disposition, be reimbursed by the campaign, in full or in part, for any reported contributions by the candidate to the campaign.
- < Section **106.11(5), Florida Statutes**, allows a candidate who withdraws their candidacy, becomes unopposed, is eliminated or elected to office to expend funds from their campaign account to:
 - 1) Purchase "thank you" advertising for up to 75 days after the candidate withdraws, becomes unopposed, or is eliminated or elected.
 - 2) Pay for items that were obligated before the candidate withdrew, became unopposed, or was eliminated or elected.
 - 3) Pay for expenditures necessary to close down the campaign office and to prepare final campaign reports.
 - 4) **106.141(4)(a), Florida Statutes**, states that any funds not spent or obligated may be disposed of by the following means or combination thereof:
 - a) return pro rata to each contributor the funds that have not been spent or obligated to be spent;
 - b) donate the funds that have not been spent or obligated to a charitable organization or organizations that meet the qualifications of s.501(c)(3) of the Internal Revenue Code;
 - c) give not more than \$25,000 of the funds that have not been spent or obligated to the affiliated party committee or political party of which such candidate is a member; or
 - d) give the funds that have not been spent or obligated to the General Revenue Fund of the county.
- < As stated in **106.141(5)(d) and (g), Florida Statutes**, if you are elected to office or will be elected to office by virtue of being unopposed, you may transfer from the campaign account to an office account any amount of funds on deposit in such campaign account up to \$5,000 multiplied by the number of years in the term of office for which you are elected. However, candidates for County Judge are limited to a transfer of \$3,000.00.
- < Any funds so transferred by a candidate shall be used only for legitimate expenses in connection with the candidate's public office.
- < This money retained from your campaign account must be used to open a new account to be entitled "Office Account" and the candidate elected to office is required to file a report on the 10th day following the calendar quarter until the account is closed.

- < These reports are in the same form and contain the same type of information as the campaign reports.
- < The office account shall be separate from any personal or other account, and funds may be used for travel expenses incurred by the officer or the officer's staff members, personal taxes payable on office account funds by the candidate or elected public official, or expenses incurred in the operation of the office, including the employment of additional staff.

NOTE: Prior to disposing of funds pursuant to subsection (4) or transferring funds into an office account pursuant to subsection (5), or retaining funds for reelection pursuant to subsection (6), any candidate who filed an oath stating that they were unable to pay the fee for verification of petition signatures without imposing an undue burden on personal resources or on resources otherwise available to them, shall reimburse the state or local governmental entity, whichever is applicable, for such waived fee. If there are insufficient funds in the account to pay the full amount of the fee, the remaining funds shall be disbursed in the above manner until no funds remain. All funds disbursed pursuant to this subsection shall be remitted to the qualifying officer. Any

reimbursement for petition verification costs, which are reimbursable by the state, shall be forwarded by the qualifying officer to the state for deposit in the General Revenue Fund.

ADDITIONALLY: If a candidate receives a refund check after all surplus funds have been disposed of, the check may be endorsed by the candidate and the refund disposed of pursuant to **106.141, Florida Statutes**. An amended report must be filed showing the refund and the subsequent disposition.

IV. ONLINE FILING

A. WHAT IS ONLINE FILING?

- < In accordance with Board of County Commission Ordinance 10-167, **ALL** Campaign Treasurer's reports are to be filed online using the Candidate/Committee Financial Reporting System provided at no cost to you by the Supervisor of Elections' office. The campaign treasurer will input the required information into the online reporting system. (Required information is discussed in Section V.)
- < On or before the due date, the report should be submitted to the Supervisor of Elections' website. Upon receipt of the online transmission, staff will review and release the information to the Supervisor of Elections' website on the internet. Once the information is submitted and released, the report may be viewed by all concerned parties.
- < This method expedites filling out and filing of the required financial reports of contributions and expenditures. This reporting system can be accessed from any internet connected PC or MAC and is extremely user friendly.
- < In order to operate the system, a PC or MAC, an internet connection, a web browser such as Internet Explorer, a printer, and Adobe Acrobat Reader are required.

B. WHAT ARE THE ADVANTAGES TO ONLINE FILING?

- < Online filing will provide the public, news media, and candidates easier access to campaign finance information. Upon notification of a candidate's submission, campaign treasurer reports will be released to the Supervisor of Elections' website. The candidate/public may view, print, or download the campaign finance reports. Computers will be available to candidates in the Supervisor of Elections' office to assist them in preparing their reports, if needed.
- < Each candidate and treasurer will be given a "How To" guide which will walk them through the process of using the filing system. Elections' office staff members are also available to answer basic questions on data entry and research.
- < If upon review, the Supervisor of Elections' office determines that an amendment must be filed, then, time is of the essence in order that the amendment be filed and reflected in all records prior to the filing of your next report. Online filing, like electronic filing, will significantly decrease the number of requests for amendments.

C. WHICH CANDIDATE'S MUST FILE ONLINE?

< **ALL** Pasco County Candidates collecting and expending funds on their campaign.

**This policy will now include candidates for state or county political party executive committee members who collect or expend funds on their campaign. However, the only report due for these "candidates" is the 4th day report due prior to the Primary Election in which they are to be elected.

D. WHAT IS NEEDED TO FILE ONLINE?

- < A copy of the Policies of the Supervisor of Elections' Office Regarding Campaign Treasurer's Reports (**EF 99-03**) will be given to the candidate.
- < The candidate will be assigned an identification number and password that is required to be entered during the log-in. This information is shared between the candidate and treasurer so that both parties may access the system. It is the candidate's responsibility for protecting the sign-on credentials from disclosure.
- < Both the candidate and treasurer will also be assigned individual PINs used as their electronic signature during the submission of the treasurer's reports.
- < The Supervisor of Elections will notify the campaign treasurer of the report due date by e-mail. Once submitted, the report will state an Online Submission Confirmation Number including the date and time of submission. After submission, the Treasurer's Reports should be printed using the online reporting system and maintained by the treasurer.

E. EXAMPLE OF ONLINE FILING SUBMISSION (Summary Sheet)

FLORIDA DEPARTMENT OF STATE DIVISION OF ELECTIONS CAMPAIGN TREASURER'S REPORT SUMMARY																	
(1) <u>Jerry Bond</u> Name	OFFICE USE ONLY ONLINE SUBMISSION [1015137] Submitted on: 10/7/2009 10:35:26 (eastern)																
(2) <u>122 Elm Avenue</u> Address (number and street) <u>Wesley Chapel, FL 33544</u> City, State, Zip Code																	
<input type="checkbox"/> CHECK IF ADDRESS HAS CHANGED																	
(3) ID Number: <u>216</u>																	
(4) Check appropriate box(es): <input checked="" type="checkbox"/> Candidate (office sought): <u>County Commissioner, District 7</u> <input type="checkbox"/> Political Committee <input type="checkbox"/> CHECK IF PC HAS DISBANDED <input type="checkbox"/> Committee of Continuous Existence <input type="checkbox"/> CHECK IF CCE HAS DISBANDED <input type="checkbox"/> Party Executive Committee <input type="checkbox"/> CHECK IF NO OTHER ELECTIONEERING COMMUNICATION REPORTS WILL BE FILED <input type="checkbox"/> Electioneering Communication																	
(5) REPORT IDENTIFIERS Cover Period: From <u>07 / 01 / 06</u> To <u>07 / 28 / 06</u> Report Type <u>P1-06</u> <input checked="" type="checkbox"/> Original <input type="checkbox"/> Amendment <input type="checkbox"/> Special Election Report <input type="checkbox"/> Independent Expenditure Report																	
<table border="1"> <thead> <tr> <th colspan="2">(6) CONTRIBUTIONS THIS REPORT</th> <th colspan="2">(7) EXPENDITURES THIS REPORT</th> </tr> </thead> <tbody> <tr> <td>Cash & Checks</td> <td>\$ <u>1,300.00</u></td> <td>Monetary Expenditures</td> <td>\$ <u>2,704.33</u></td> </tr> <tr> <td>Loans</td> <td>\$ _____</td> <td>Transfers to Office Account</td> <td>\$ _____</td> </tr> <tr> <td>Total Monetary</td> <td>\$ <u>4,503.12</u></td> <td>Total Monetary</td> <td>\$ <u>2,704.33</u></td> </tr> </tbody> </table>		(6) CONTRIBUTIONS THIS REPORT		(7) EXPENDITURES THIS REPORT		Cash & Checks	\$ <u>1,300.00</u>	Monetary Expenditures	\$ <u>2,704.33</u>	Loans	\$ _____	Transfers to Office Account	\$ _____	Total Monetary	\$ <u>4,503.12</u>	Total Monetary	\$ <u>2,704.33</u>
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Loans	\$ _____	Transfers to Office Account	\$ _____														
Total Monetary	\$ <u>4,503.12</u>	Total Monetary	\$ <u>2,704.33</u>														



V. CANDIDATE REPORTING INFORMATION

A. REPORTING OF CAMPAIGN CONTRIBUTIONS AND EXPENDITURES

- < According to **106.07, Florida Statutes**, your treasurer shall file campaign treasurer's reports for contributions (Itemized Contributions, **Form DS-DE 13**) via online filing with the Supervisor of Elections according to the schedule listed in the calendar section of this handbook. (Section VI.)
- < Each report shall contain the full name, address, and occupation, if any, of each person who has made one or more contributions to your campaign within the reporting period, together with the amount and date of such contributions. For corporations, the report must provide as clear a description as practicable of the principal type of business conducted by a corporation.
- < HOWEVER, if the amount is \$100.00 or less, or from a "relative" as defined in **112.312, Florida Statutes**, provided the relationship is reported, the occupation of the contributor or the principal type of business need not be listed.
- < Addresses may be withheld from your report when the individual meets the requirements set forth in **119.071(4), Florida Statutes**. Your treasurer should follow the instructions listed in the Candidate Financial Reporting System guide when entering contributions into the financial reports from these exempt individuals.
- < Your treasurer shall also file campaign treasurer's reports for expenditures (Itemized Expenditures, **Form DS-DE 14**) via online filing with the Supervisor of Elections according to the schedule listed in the calendar section of this handbook. (Section VI.)
- < Each report shall contain the full name and address of each person to whom expenditures have been made by or on behalf of the candidate within the reporting period; the amount, date, and purpose of such expenditure. However, expenditures made from the petty cash fund provided by **106.12, Florida Statutes**, need not be reported individually.
- < Each treasurer's report of your campaign must include the Campaign Treasurer's Report Summary (**Form DS-DE 12**). This form summarizes all contributions and expenditures entered into the Candidate Financial Reporting System on **forms DS-DE 13 and DS-DE 14**. Every summary page contains the current reporting period information and displays running totals for contributions and expenditures reported on prior reports.
- < The Supervisor of Elections' office will notify campaign treasurers when reports are incomplete or contain errors that need to be amended. Corrections or amendments to reports must be received within seven (7) days of notification from the Supervisor of Elections' office.

B. PENALTY FOR LATE FILING

- < Section **106.07(8)(b), Florida Statutes**, states the following penalty for late reporting. The amount of the fine is \$50 per day for the first three (3) days late; and thereafter, \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.
- < However, for the reports immediately preceding each primary election and general election, the fine shall be \$500 per each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

NOTE: **106.07(8)(d), Florida Statutes**, provides that the Supervisor of Elections shall notify the Florida Elections Commission of any repeated late filing, failure to file a report after notice, or failure to pay the fine imposed.

- < Reports must be filed no later than **midnight** Eastern Standard Time on the day designated.
- < It is incumbent upon the treasurer filing the report to ensure that the submitted reports indicate the Online Submission Confirmation Code along with the date and time stamp as proof of timely filing.
- < The Supervisor of Elections' office recommends campaign treasurers print a hard copy of the submitted reports for their files. The printed copy will list the Online Submission Confirmation Code, date and time filed and will serve as proof of submission. A copy of the "Draft" will not serve as proof of submission since a draft copy has not actually been submitted and will not display the Online Submission Confirmation Code, date or time filed.
- < **NOTE:** Fines assessed for late filing shall not be allowable campaign expenditures and shall be paid only from the **personal funds** of the candidate. **FILE TREASURER'S REPORTS TIMELY!**

EXAMPLES OF PENALTIES FOR LATE REPORT FILING

Example # 1

Treasurer's report is due October 9, 2020. The report is filed online via the Supervisor of Elections' Candidate Financial Reporting System on October 12, 2020.

Days late	- 3 -	\$50.00 per late day	\$150.00
Total Contributions for the reporting period	\$80.00	25% of \$80.00	\$ 20.00
Total Expenditures for the reporting period	\$50.00	<i>Fine = A check drawn on the candidate's PERSONAL account in the amount of \$20.00</i>	

Example # 2:

Treasurer's report is due October 9, 2020. The report is filed online via the Supervisor of Elections' Candidate Financial Reporting System on October 23, 2020.

Days late	- 14 -	\$ 50.00 per late day for 3 days \$ 500.00 per late day for 11 days	\$ 150.00 <u>+\$5,500.00</u> \$5,650.00
Total Contributions for the reporting period	\$5,225.00	25% of \$5,225.00	\$1,306.25
Total Expenditures for the reporting period	\$3,422.00	<i>Fine = A check drawn on the candidate's PERSONAL account in the amount of \$1,306.25</i>	

Example # 3

Treasurer's report is due October 30, 2020. The report is filed online via the Supervisor of Elections' Candidate Financial Reporting System on October 31, 2020.

Days late	- 1 -	\$ 500.00 per late day	\$500.00
Total Contributions for the reporting period	\$1,325.00		
Total Expenditures for the reporting period	\$6,721.00	25% of \$6,721.00 <i>Fine = A check drawn on the candidate's PERSONAL account in the amount of \$500.00</i>	\$1,680.25

C. INCOMPLETE REPORTS

- < Section **106.07(2)(b)1**, Florida Statutes, states that any report that is deemed incomplete by the qualifying officer will be accepted on a conditional basis.
- < In this event, the campaign treasurer will be notified by phone and/or e-mail. If no immediate response is received, the treasurer will be notified by certified mail as to why the report is incomplete and within seven (7) days after receipt of such notice **MUST** file an amended report providing information necessary to complete the report. Failure to file the required information after such notice shall constitute a violation of **Chapter 106, Florida Statutes**.

D. WAIVER OF REPORTS

- < As stated in **106.07(7), Florida Statutes**, in any reporting period during which a candidate has not received funds or made any expenditures, a report is not required to be filed for that period on the regular due date.
- < However, the filing officer must be notified in writing on the reporting date that no report is being filed by virtue of such inactivity.
- < In this event, the next report filed must specify that it covers the entire period from the last submitted report through the period of the report being filed.
- < The Waiver of Report Form (**DS-DE 87**) may be used for compliance with this requirement.

VI. 2020 CANDIDATE'S REPORTING CALENDAR

M = Monthly **P** = Primary **G** = General **TR** = Termination

Report Code	Reporting Period	Report Due Date
2019-M7	7/01/2019 - 7/31/2019	8/12/2019
2019-M8	8/01/2019 - 8/31/2019	9/10/2019
2019-M9	9/01/2019 - 9/30/2019	10/10/2019
2019-M10	10/01/2019 - 10/31/2019	11/12/2019
2019-M11	11/01/2019 - 11/30/2019	12/10/2019
2019-M12	12/01/2019 - 12/31/2019	1/10/2020
2020-M1	1/01/2020 - 1/31/2020	2/10/2020
2020-M2	2/01/2020 - 2/29/2020	3/10/2020
2020-M3	3/01/2020 - 3/31/2020	4/10/2020
2020-M4	4/01/2020 - 4/30/2020	5/11/2020
2020-M5	5/01/2020 - 05/31/2020	6/10/2020
2020-P1	6/01/2020 - 6/12/2020	6/19/2020
2020-P2	6/13/2020 - 6/26/2020	7/03/2020
2020-P3	6/27/2020 - 7/10/2020	7/17/2020
2020-P4	7/11/2020 - 7/17/2020	7/24/2020
2020-P5	7/18/2020 - 7/24/2020	7/31/2020
2020-P6	7/25/2020 - 7/31/2020	8/07/2020
2020-P7	8/01/2020 - 8/13/2020	8/14/2020
2020-G1	8/14/2020 - 8/28/2020	9/04/2020
2020-G2	8/29/2020 - 9/11/2020	9/18/2020
2020-G3	9/12/2020 - 9/25/2020	10/02/2020
2020-G4	9/26/2020 - 10/02/2020	10/09/2020
2020-G5	10/03/2020 - 10/09/2020	10/16/2020
2020-G6	10/10/2020 - 10/16/2020	10/23/2020
2020-G7	10/17/2020 - 10/29/2020	10/30/2020

90-DAY TERMINATION REPORTS

After April/May Qualifying

A 90-day report for any unopposed candidate after qualifying ends is due **July 23, 2020**. This termination report code will be listed as **TR-Q**.

After June Qualifying

A 90-day report for any unopposed candidate after qualifying ends is due **September 10, 2020**. This termination report code will be listed as **TR-Q**.

After Primary Election

If eliminated or elected in the Primary, a final 90-day report is due **November 16, 2020**. This termination report code will be listed as **TR-P**.

After General Election

After the General Election, a 90-day final report is due **February 1, 2021**. This termination report code will be listed as **TR-G**.

Candidates who withdraw from their race will need to contact the Supervisor of Elections' office who will establish a termination report code (TR-W) for each candidate.

Note: Termination reports deemed late are also assessed fines. The amount of the fine is \$50 per day late, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

REMEMBER TO FILE TIMELY!

2020 REPORT FILING CHECK LIST

Report Code	Report Due Date	Date Report Filed w/SOE	Amendment Required	Amendment Date Filed
2019-M7	8/12/2019			
2019-M8	9/10/2019			
2019-M9	10/10/2019			
2019-M10	11/12/2019			
2019-M11	12/10/2019			
2019-M12	1/10/2020			
2020-M1	2/10/2020			
2020-M2	3/10/2020			
2020-M3	4/10/2020			
2020-M4	5/11/2020			
2020-M5	6/10/2020			
2020-P1	6/19/2020			
2020-P2	7/03/2020			
2020-P3	7/17/2020			
2020-P4	7/24/2020			
2020-P5	7/31/2020			
2020-P6	8/07/2020			
2020-P7	8/14/2020			
2020-G1	9/04/2020			
2020-G2	9/18/2020			
2020-G3	10/02/2020			
2020-G4	10/09/2020			
2020-G5	10/16/2020			
2020-G6	10/23/2020			
2020-G7	10/30/2020			

PUBLIC TEST

Section **101.5612(1), Florida Statutes**, requires all electronic or electromechanical voting systems shall be thoroughly tested at the conclusion of maintenance and programming. Tests shall be sufficient to determine that the voting system is properly programmed, the election is correctly defined on the voting system, and all of the voting system input, output, and communication devices are working properly.

Pursuant to **101.5612(2), Florida Statutes**, on any day not more than 10 days prior to the commencement of early voting as provided in **101.657, Florida Statutes**, the supervisor of elections shall have the automatic tabulating equipment publicly tested to ascertain that the equipment will correctly count the votes cast for all offices and on all measures.

The following **tentative** schedule will apply to the 2020 elections: (subject to change)

Primary Election –

Monday, August 3, 2020 3:00 p.m.

General Election –

Monday, October 19, 2020 3:00 p.m.

The testing location will be:

Supervisor of Elections
Pasco County Technology Center
38283 McDonald Street
Dade City, Florida 33525

PROHIBITED ACTS

Sections **104 and 106 Florida Statutes**, detail prohibited acts for candidates.

- No person shall pay money or give anything of value for the privilege of speaking at a political meeting in the furtherance of his or her candidacy, nor shall anyone speaking for such a person pay money or give anything of value for such privilege.
- No candidate, in the furtherance of his or her candidacy for nomination or election to public office in any election, shall use any state-owned aircraft or motor vehicle, as provided in **Chapter 287, Florida Statutes**, solely for the purpose of furthering his or her candidacy.
- A candidate may not, in the furtherance of his or her candidacy for nomination or election to public office in any election, use the services of any state, county, municipal, or district officer or employee of the state during working hours.
- A person may not make any contribution through or in the name of another, directly or indirectly, in any election.

Candidates may **not**:

- Solicit contributions from any religious, charitable, civic, or other causes or organizations established primarily for the public good.
- Make contributions, in exchange for political support, to any religious, charitable, civic, or other cause or organizations established primarily for the public good.

It is **not** a violation:

- To make gifts of money in lieu of flowers in memory of a deceased person.
 - For a candidate to continue membership in, or make regular donations from personal or business funds to, religious, political party, civic, or charitable groups of which the candidate is a member or to which the candidate has been a regular donor for more than six months.
 - For a candidate to purchase, with campaign funds, tickets, admission to events, or advertisements from religious, civic, political party, or charitable groups.
-
- No person shall make and no person shall solicit or knowingly accept any political contribution in a building owned by a governmental entity. “Accept” means to receive a contribution by personal hand delivery from a contributor or the contributor’s agent. This prohibition does not apply when a government-owned building or any portion thereof is rented for the specific purpose of holding a campaign fund raiser.
 - A candidate may not, with actual malice, make any false statement about an opposing candidate.
 - A candidate may not falsely represent that he or she served or is currently serving in the military, whether active duty, Reserve or National Guard.
 - Any candidate, campaign manager, campaign treasurer, or deputy treasurer who willfully certifies the correctness of any report while knowing that such report is incorrect, false, or incomplete commits a misdemeanor of the first degree.
 - Additional prohibited acts that apply to judicial candidates may be found in **105.071, Florida Statutes**.

VII. POLITICAL ADVERTISING

- * Section **106.143(1), Florida Statutes**...any political advertising and any campaign literature published, displayed, or circulated prior to or on the day of any election **by a candidate** (except write-in candidates) shall be marked:

- * "Political advertisement paid for and approved by _____, for _____."
(Name of Candidate) (Party Affiliation) (Office Sought)

OR

- * "Paid by _____, for _____."
(Name of Candidate) (Party Affiliation) (Office Sought)

- * Political advertisements paid for by **write-in candidates** that are displayed, or circulated prior to or on the day of any election must prominently state:

- * "Political advertisement paid for and approved by (name of candidate) , write-in candidate, for (office sought) ."

OR

- * "Paid by (name of candidate) , write-in candidate, for (office sought) ."

NOTE: the disclaimer language alternatives provided above must be verbatim as quoted in 106.143, Florida Statutes. Variations are prohibited by law.

- * **Any other political advertisement** published, displayed, or circulated prior to, or on the day of, any election must prominently:
 - * Be marked "paid political advertisement" or with the abbreviation "Pd. Pol. Adv."
 - * State the name and address of the persons paying for the advertisement.
 - * State whether the advertisement and the cost of production is paid for or provided in-kind by or at the expense of the entity publishing, displaying, broadcasting, or circulating the political advertisement; or
 - * State who provided or paid for the advertisement and cost of production, if different from the source of sponsorship.
 - * The above shall not apply if the source of sponsorship is obviously clear from the content or format of the political advertisement.

- * Any political advertisement must indicate the political party if the candidate is running for partisan office.
- * Any political advertisement endorsing the candidate shall express whether the permission of the candidate has been obtained.
- * No political advertisement of a candidate who is not an incumbent of the office for which he/she is running shall use the word "re-elect." Additionally, such advertisement must include the word "for" between the candidate's name and the office for which the candidate is running in order that incumbency is not implied.

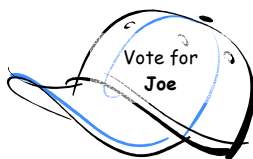
NOTE: Campaign business cards, letterhead, in addition to social networking sites (e.g. Facebook, My Space, Twitter) are considered political advertisements and are subject to all of the laws for political advertising. Exemptions may apply to electronic mediums, see 106.143(10), Florida Statutes.

- * This subsection does not apply to campaign messages used by a candidate and the candidate supporters if those messages are designed to be worn by a person.
- * However, pursuant to **106.143(3), Florida Statutes**, any political advertisement of a candidate running for partisan office shall express the name of the political party of which the candidate is seeking nomination or is the nominee. If the candidate for partisan office is running as a candidate with no party affiliation, any political advertisement of the candidate must state that the candidate has no party affiliation.
- * It is unlawful for any candidate or person on behalf of a candidate to represent that any person or organization supports such candidate, unless the person or organization so represented has given specific approval in writing to the candidate to make such representation. However, this does not apply to:
 - a. Editorial endorsement by the newspaper, radio, or television station, or other recognized news medium.
 - b. Publication by a party committee advocating the candidacy of its nominees.
- * **106.143(5)(a), Florida Statutes**, states that any political advertisement, including those paid for by a political party, other than an independent expenditure, offered by or on behalf of a candidate must be approved in advance by the candidate. Such political advertisement must expressly state that the content of the advertisement was approved by the candidate and must state who paid for the advertisement. The candidate shall provide a written statement of authorization to the newspaper, radio station, television station, or other medium for each such advertisement submitted for publication, display, broadcast, or other distribution.
- * Any person who makes an independent expenditure for a political advertisement shall provide a written statement that no candidate has approved the advertisement to the newspaper, radio station, television station, or other medium for each such advertisement submitted for publication, display, broadcast, or other distribution. The advertisement must also contain a statement that no candidate has approved the advertisement.

- * This subsection does not apply to campaign messages used by a candidate and his or her supporters if those messages are designed to be worn by a person or to novelty items having a retail value of \$10 or less which support, but do not oppose, a candidate or issue. Bumper stickers are not included. They **must** have the disclaimer language but are exempt from using the word “for” between the candidate’s name and office sought.
- * Any political advertisement which is published, displayed, or produced in a language other than English may provide the information required by this section in the language used in the advertisement.
- * Section **106.143(10), Florida Statutes**, states:

The disclaimer requirement in section **106.143(1), Florida Statutes**, does not apply to any campaign message or political advertisement used by a candidate and the candidate’s supporters or by a political committee if the message or advertisement is:

- (a) Designed to be worn by a person.



- (b) Placed as a paid link on an Internet website, provided the message or advertisement is no more than 200 characters in length and the link directs the user to another Internet website that complies with the disclaimer requirements in section **106.143(1), Florida Statutes**.
- (c) Placed as a graphic or picture link where compliance with the requirements of this section is not reasonably practical due to the size of the graphic or picture link and the link directs the user to another Internet website that complies with section **106.143(1), Florida Statutes**.
- (d) Placed at no cost on an Internet website for which there is no cost to post content for public users.
- (e) Placed or distributed on an unpaid profile or account which is available to the public without charge or on a social networking Internet website, as long as the source of the message or advertisement is patently clear from the content or format of the message or advertisement. A candidate or political committee may prominently display a statement indicating that the website or account is an official website or account of the candidate or political committee and is approved by the candidate or political committee. A website or account may not be marked as official without prior approval by the candidate or political committee.
- (f) Distributed as a text message or other message via Short Message Service, provided the message is no more than 200 characters in length or requires the recipient to sign up or opt in to receive it.
- (g) Connected with or included in any software application or accompanying function, provided that the user signs up, opts in, downloads, or otherwise accesses the application from or through a website that complies with section **106.143(1), Florida Statutes**.

(h) Sent by a third-party user from or through a campaign or committee's website, provided the website complies with section **106.143(1), Florida Statutes**.

(i) Contained in or distributed through any other technology-related item, service, or device for which compliance with section **106.143(1), Florida Statutes**, is not reasonably practical due to the size or nature of such item, service, or device as available, or the means of displaying the message or advertisement makes compliance with section **106.143(1), Florida Statutes**, impracticable.

< Section **106.147, Florida Statutes**, mandates:

- a) Any telephone call supporting or opposing a candidate, elected public official, or ballot proposal must identify the persons or organizations sponsoring the call by stating either: "paid for by ____" (insert name of persons or organization sponsoring the call) or "paid for on behalf of ____" (insert name of person(s) or organization authorizing call). This paragraph does not apply to any telephone call in which both the individual making the call is not being paid and the individuals participating in the call know each other prior to the call.
- b) Any telephone call conducted for the purpose of polling respondents concerning a candidate or elected public official which is a part of the series of like telephone calls that consists of fewer than 1,000 completed calls and averages more than two minutes in duration is presumed to be a political poll and not subject to the provisions of paragraph (a).
- c) No telephone call shall state or imply that the caller represents any person or organization unless the person or organization so represented has given specific approval in writing to make such representation.
- d) No telephone call shall state or imply that the caller represents a nonexistent person or organization.

< Any telephone call, not conducted by independent expenditure, supporting or opposing a candidate or ballot proposal, requires prior written authorization by the candidate or sponsor of the ballot proposal that the call supports. A copy of such written authorization must be placed on file with the qualifying officer by the candidate or sponsor of the ballot proposal prior to the time the calls commence.

< The term "person" includes any candidate; any officer of any political committee, affiliated party committee, or political party executive committee; any officer, partner, attorney, or other representative of a corporation, partnership, or other business entity; and any agent or other person acting on behalf of any candidate, political committee, committee of continuous existence, affiliated party committee, political party executive committee, or corporation, partnership, or other business entity.

< Section **106.1475, Florida Statutes**, states that any person or organization that conducts any business in this state which consists of making paid telephone calls supporting or opposing any candidate or elected public official must, prior to conducting such business have and continuously maintain, for at least 180 days following the cessation of such business activities in the state, a registered agent for the purpose of any service of process, notice, or demand required or authorized by law and must file with the division a notice of such registered agent. Such

registered agent must be an individual who is a resident of this state, a domestic corporation, or a foreign corporation authorized to do business in this state. However, this subsection does not apply to any person or organization already lawfully registered to conduct business in this state.

Note: Conducting business in this state includes both placing telephone calls from a location in this state and placing telephone calls from a location outside this state to individuals located in this state.

- < The notice form (**DS-DE 100**) may be obtained from the Division of Elections and must contain at least:
- 1) The name, address, and telephone number of the registered agent.
 - 2) The name, address, and telephone number of the person or organization conducting business in this state.
 - 3) The person or organization conducting business in this state must immediately notify the Division of Elections of any changes in this information.

EXAMPLES:

Partisan office with non-incumbent candidate running with no party affiliation:

<p>ELECT YOSEMITE SAM FOR SHERIFF</p> <p>Political advertisement paid for and approved by Yosemite Sam, No Party Affiliation, for Sheriff.</p>

Non-incumbent judicial candidate:

<p>GEORGE JUSTICE FOR COUNTY COURT JUDGE, GROUP 1</p> <p>Paid by George Justice, Nonpartisan, for County Court Judge, Group 1.</p>

Incumbent for partisan office:

<p>KEEP IMA LANDOWNER PROPERTY APPRAISER</p> <p>Political advertisement paid for and approved by Ima Landowner, Republican, for Property Appraiser.</p>
--

Incumbent partisan candidate, advertisement paid for in-kind:

**RE-ELECT INA ZONE
COUNTY COMMISSIONER**

Pd. Pol. Adv. Paid for In-kind by Jim Lander, 123 Main Street, Anytown, FL.
Approved by Ina Zone, Democrat, for County Commission.

Non-incumbent nonpartisan candidate:

**ELECT JASON EDUCATOR
FOR
SCHOOL BOARD**

Political advertisement paid for and approved by Jason
Educator for School Board.

Incumbent nonpartisan candidate:

**RE-ELECT ADAM TEACHER
SCHOOL BOARD**

Paid by Adam Teacher for School Board, District 5.

Note: A candidate running for an office that has a district, group, or seat number does not have to indicate the district, group, or seat number in the political advertisement or disclaimer.

CAMPAIGN SIGNS

As indicated in **106.1435, Florida Statutes**, after a candidate withdraws, is eliminated or elected, the candidate shall make a good faith effort to remove all political campaign advertisements within 30 days. However, in order to comply with the Land Development Code, political signs or posters must be removed within 15 days after the political issue has been decided. Please note the section entitled "Political Signs". This information was provided by the Pasco County Department of Land Development. A candidate is not expected to remove those political campaign advertisements which are in the form of signs used by an outdoor advertising business as provided in Chapter 479. The provisions herein do not apply to political campaign advertisements placed on motor vehicles or to campaign messages designed to be worn by persons.

If the political signs are not removed within the specified time, a political subdivision or government entity has the authority to remove advertisements and may charge the candidate the actual cost for such removal.

No political advertisements shall be erected, posted, painted, tacked, nailed, or otherwise displayed, placed or located on or above any state or county road right-of-way.

NOTE: Some polling locations and early voting sites may not allow campaign signs to be erected, posted, painted, tacked, nailed, or otherwise displayed, placed or located on their property.

Additionally: This does not preclude municipalities from imposing additional or more stringent requirements on the usage or removal of political campaign advertisement. Candidates should contact individual municipalities for information regarding their political campaign advertisements.

Dade City	352-523-5050	New Port Richey	727-853-1016
San Antonio	352-588-2127	Port Richey	727-816-1900
St. Leo	352-588-2622	Zephyrhills	813-780-0000

POLITICAL SIGNS

Candidates should familiarize themselves with Pasco County Board of County Commissioners Resolution 11-300. This resolution details the county's policy on political signs at county owned facilities for both Early Voting periods and Election Days. A copy of this resolution is given to each person who pulls papers to run for office.

Permits are no longer required by Pasco County for temporary signs, but they remain subject to Sections 406.1 and 406.2 of the Pasco County Development Code regulations. Visit <http://www.pascocountyfl.net/index.aspx?NID=1330> for more information on temporary signs in Pasco County.

Adherence to the guidelines by candidates and campaign workers will avoid citations, fines and/or confiscation of illegal signs by Pasco County Code Enforcement. For clarification or additional information, contact the Zoning/Code Compliance Division.

POLITICAL CAMPAIGN SIGNS IN THE STATE RIGHTS OF WAY

Chapter **479.11(8), Florida Statutes**, mandates that political campaign signs may not be placed in the right of way of any state or national highway.

Chapter **479.16(14), Florida Statutes**, states that temporary political campaign signs placed on private property but visible from a state or national highway are statutorily exempted from any sign permit.

All political campaign signs placed on the State right of way will be picked up by the Florida Department of Transportation staff and placed in one of the Department maintenance yards.

All campaign staff/workers should be made aware of the regulations for political sign placement. If workers are given a copy of this notice prior to distributing campaign signs, it will eliminate a trip(s) to the maintenance yard to retrieve the confiscated signs.

VIII. GENERAL INFORMATION

A. BALLOT POSITIONING

- < As required in **101.151, Florida Statutes**, primary election ballots are by party, group number and district with the candidates listed alphabetically by surname for each race. Each nominee of a political party chosen in a primary shall appear on the general election ballot in the same numbered group and district as on the primary election ballot.
- < Section **101.151(3)(a), Florida Statutes**, requires that the general election ballot be arranged so that the names of candidates of the party that received the highest number of votes for Governor in the last election in which a Governor was elected shall be placed first under the heading for each office, together with an appropriate abbreviation of the party name.
- < The names of the candidates of the party that received the second highest vote for Governor shall be second under the heading for each office, together with an appropriate abbreviation of the party name.
- < Minor political party candidates and candidates with no party affiliation shall have their names appear on the general election ballot following the names of recognized political parties, in the same order as they were certified.
- < Section **101.151(4)(b), Florida Statutes**, provides that when two or more candidates running for the same office on a primary election ballot have the same or similar surname, the word “incumbent” shall appear next to the incumbent’s name.

B. MAIL BALLOTS

- < Mail ballots are **tentatively scheduled** to be mailed the week of July 6, 2020, for the Primary Election and the week of September 21, 2020, for the General Election. Pursuant to Florida Statutes, military and overseas ballots will be mailed the week of June 29th and September 14th respectively.
- < After the initial mailing, ballots are mailed daily upon request through the tenth day prior to the election. (**101.62(2), Florida Statutes**)
- < Data for mail ballot voters may be obtained through the Supervisor of Elections’ office.
 - < Visit <https://www.pascovotes.com/Candidates/Guide-for-Candidates/Data-Requests> for information on data requests and the Vote-by-Mail Ballot Information Request Form
- < Any registered voter may request/vote a mail ballot without cause. The mail ballot may be requested in person, in writing, by email, or by telephone.

- < Once a voted ballot is returned, the voter's certificate envelope will be reviewed for the required information. The signature of the voter will be verified.
- < Any challenge to a mail ballot must be made before the ballot is removed from the envelope.
- < Pursuant to **101.68(2)(a), Florida Statutes**, the canvassing board may process mail ballots through the tabulating equipment beginning at 7:00 a.m. on the 22nd day before the election. However, **NO** results may be released until after the polls close and any person who releases results early commits a 3rd degree felony. The following dates are the **tentative** dates the Pasco County Canvassing Board will begin canvassing mail ballots: (subject to change)

Primary Election	August 13, 2020	8:00 a.m.
General Election	October 27, 2020	8:00 a.m.

- < Any public inspection of mail ballots should occur prior to the above dates.

NOTE: Candidates may pick up a ballot ONLY for themselves at any time. However, with a written request signed by the voter, the candidate may pick up a ballot for an immediate family member no earlier than nine (9) days prior to the election.

C. EARLY VOTING

- < In Pasco County, Early voting is conducted for an eight (8) day period prior to each primary election. Early Voting is conducted for a thirteen (13) period prior to each general election.
- < There are eleven (11) regular early voting sites in Pasco County. The sites are:
 - East Pasco Government Center, Lobby, Dade City
 - Alice Hall Community Center, Zephyrhills
 - New River Branch Library, Zephyrhills
 - Florida Hospital Center Ice, Wesley Chapel
 - Land O' Lakes Branch Library, Land O' Lakes
 - Utilities Administration Building, Land O' Lakes
 - Odessa Community Center, Odessa
 - South Holiday Branch Library, Holiday
 - West Pasco Government Center, Supervisor of Elections' office, New Port Richey
 - Hudson Regional Library, Hudson
 - Regency Park Library, New Port Richey

< **The dates for early voting are:**

Primary Election	August 8 th – August 15, 2020
General Election	October 19 th – October 31, 2020

< **The times for early voting are:**

Primary Election

All days 10:00 a.m. to 6:00 p.m.

General Election

All days 7:00 a.m. to 7:00 p.m.

D. SAMPLE BALLOTS

- < Sample ballots include all races and are available online at www.pascovotes.com approximately one month prior to the election. (**101.20, Florida Statutes**)
- < Precinct specific sample ballots will also be mailed to every eligible registered voter prior to the primary and general elections.
- < Per Florida Statute, sample ballots are also published in newspapers of general circulation prior to Election Day.

E. VOTER REGISTRATION DATA

- < Requests for voter registration or mail ballot data may be made in person, by telephone, in writing or by email.
- <
 - < Visit <https://www.pascovotes.com/Candidates/Guide-for-Candidates/Data-Requests> for information on data requests and the Vote-by-Mail Ballot Information Request Form
- < The voter information provided may include, but is not limited to: name, address, ID number, precinct, party, gender, race, voting history, etc. The data is sortable once opened in specific applications (such as Excel or Access). Contact the elections' office for more information on what is available.
- < Data is free of charge.

IX. CANDIDATE REQUIREMENTS

CLERK OF CIRCUIT COURT AND COMPTORLLER	
Election Date:	August 18, 2020 and/or November 3, 2020
Commence Term:	January 5, 2021
Qualifications:	Registered voter Must reside in the district at the time of assuming office
Term of Office:	4-years
Electorate:	Registered voters of Pasco County
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Qualifying Fee:	\$ 9,096.54
Method of Qualifying:	Qualifying fee in the amount of 6% of the annual salary sought OR Petition Option: 3,519 A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition. Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.
Other Requirements:	Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9) Statement of Candidate (DS-DE 84) Candidate Oath – State and Local Partisan Office (DS-DE 301SL) Form 6 - Full and Public Disclosure of Financial Interests 2019
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

PROPERTY APPRAISER	
Election Date:	August 18, 2020 and/or November 3, 2020
Commence Term:	January 5, 2021
Qualifications:	Registered voter Must reside in the district at the time of assuming office
Term of Office:	4-years
Electorate:	Registered voters of Pasco County
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Qualifying Fee:	\$ 9,096.54
Method of Qualifying:	Qualifying fee in the amount of 6% of the annual salary sought OR Petition Option: 3,519 A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition. Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.
Other Requirements:	Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9) Statement of Candidate (DS-DE 84) Candidate Oath – State and Local Partisan Office (DS-DE 301SL) Form 6 - Full and Public Disclosure of Financial Interests 2019
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

SHERIFF	
Election Date:	August 18, 2020 and/or November 3, 2020
Commence Term:	January 5, 2021
Qualifications:	Registered voter Must reside in the district at the time of assuming office
Term of Office:	4-years
Electorate:	Registered voters of Pasco County
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Qualifying Fee:	\$ 9,780.36
Method of Qualifying:	Qualifying fee in the amount of 6% of the annual salary sought OR Petition Option: 3,519 A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition. Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.
Other Requirements:	Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9) Statement of Candidate (DS-DE 84) Candidate Oath – State and Local Partisan Office (DS-DE 301SL) Form 6 - Full and Public Disclosure of Financial Interests 2019
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

SUPERINTENDENT OF SCHOOLS	
Election Date:	August 18, 2020 and/or November 3, 2020
Commence Term:	November 17, 2020
Qualifications:	Registered voter Must reside in the district at the time of assuming office
Term of Office:	4-years
Electorate:	Registered voters of Pasco County
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Qualifying Fee:	\$ 9,096.54
Method of Qualifying:	Qualifying fee in the amount of 6% of the annual salary sought OR Petition Option: 3,519 A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition. Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.
Other Requirements:	Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9) Statement of Candidate (DS-DE 84) Candidate Oath – State and Local Partisan Office (DS-DE 301SL) Form 6 - Full and Public Disclosure of Financial Interests 2019
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

SUPERVISOR OF ELECTIONS	
Election Date:	August 18, 2020 and/or November 3, 2020
Commence Term:	January 5, 2021
Qualifications:	Registered voter Must reside in the district at the time of assuming office
Term of Office:	4-years
Electorate:	Registered voters of Pasco County
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Qualifying Fee:	\$ 9,096.54
Method of Qualifying:	Qualifying fee in the amount of 6% of the annual salary sought OR Petition Option: 3,519 A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition. Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.
Other Requirements:	Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9) Statement of Candidate (DS-DE 84) Candidate Oath – State and Local Partisan Office (DS-DE 301SL) Form 6 - Full and Public Disclosure of Financial Interests 2019
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

TAX COLLECTOR	
Election Date:	August 18, 2020 and/or November 3, 2020
Commence Term:	January 5, 2021
Qualifications:	Registered voter Must reside in the district at the time of election
Term of Office:	4-years
Electorate:	Registered voters of Pasco County
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Qualifying Fee:	\$ 9,096.54
Method of Qualifying:	<p>Qualifying fee in the amount of 6% of the annual salary sought</p> <p style="text-align: center;">OR</p> <p>Petition Option: 3,519</p> <p>A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition.</p> <p>Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.</p>
Other Requirements:	<p>Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9)</p> <p>Statement of Candidate (DS-DE 84)</p> <p>Candidate Oath – State and Local Partisan Office (DS-DE 301SL)</p> <p>Form 6 - Full and Public Disclosure of Financial Interests 2019</p>
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

BOARD OF COUNTY COMMISSIONERS	
Number of Seats:	Three: Districts 1, 3 and 5
Election Date:	August 18, 2020 and/or November 3, 2020
Commence Term:	November 17, 2020
Qualifications:	Registered voter Must reside in the district at the time of election
Term of Office:	4-years
Electorate:	Registered voters of Pasco County
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Qualifying Fee:	\$ 5,377.50
Method of Qualifying:	Qualifying fee in the amount of 6% of the annual salary sought OR Petition Option: 3,519 A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition. Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.
Other Requirements:	Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9) Statement of Candidate (DS-DE 84) Candidate Oath – State and Local Partisan Office (DS-DE 301SL) Form 6 - Full and Public Disclosure of Financial Interests 2019
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

COUNTY COURT JUDGE	
Number of Seats:	One: Group 5
Election Date:	August 18, 2020 and/or November 3, 2020
Commence Term:	January 5, 2021
Qualifications:	Registered voter Member in good standing of the Florida Bar for the last five (5) years Must reside in the district at the time of assuming office
Term of Office:	6-years
Electorate:	Registered voters of Pasco County
Qualifying Period:	Noon, April 20 through Noon, April 24, 2020
Qualifying Fee:	\$ 6,072.88
Method of Qualifying:	Qualifying fee in the amount of 4% of the annual salary sought OR Petition Option: 3,519 A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition. Petitions must be submitted to the Supervisor of Elections prior to Noon, March 23, 2020.
Other Requirements:	Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9) Statement of Candidate (DS-DE 83 and DS-DE 84)) Candidate Oath – Judicial Office (DS-DE 303JU) Form 6 - Full and Public Disclosure of Financial Interests 2019
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

SCHOOL BOARD MEMBER	
Number of Seats:	Two: Districts 2 and 4
Election Date:	August 18, 2020 and/or November 3, 2020
Commence Term:	November 17, 2020
Qualifications:	Registered voter Must reside in the district at the time of qualifying
Term of Office:	4-years
Electorate:	Registered voters of Pasco County
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Qualifying Fee:	\$ 1,666.96
Method of Qualifying:	<p>Qualifying fee in the amount of 4% of the annual salary sought</p> <p style="text-align: center;">OR</p> <p>Petition Option: 3,519</p> <p>A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition.</p> <p>Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.</p>
Other Requirements:	<p>Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9)</p> <p>Statement of Candidate (DS-DE 84)</p> <p>Candidate Oath – School Board Nonpartisan Office (DS-DE 304SB)</p> <p>Form 6 - Full and Public Disclosure of Financial Interests 2019</p>
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

CANDIDATE WITH NO PARTY AFFILIATION	
Election Date:	November 3, 2020
Commence Term:	Depends on office sought
Qualifications:	Registered voter Residency requirement if applicable: County Commission-must reside in district when elected At the time of assuming office unless otherwise provided constitutionally, legislatively or judicially
Term of Office:	Depends on office sought
Electorate:	Registered voters of Pasco County (may be registered under any party)
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Qualifying Fee:	Depends on office sought
Method of Qualifying:	Qualifying fee in the amount of 4% of the annual salary sought OR Petition Option: 3,519 A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition. Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.
Other Requirements:	Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9) Statement of Candidate (DS-DE 84) Candidate Oath – State and Local Partisan Office (DS-DE 301SL) Form 6 - Full and Public Disclosure of Financial Interests 2019
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

WRITE-IN CANDIDATE	
Election Date:	November 3, 2020
Commence Term:	Depends on office sought
Qualifications:	<p>Registered voter</p> <p>Residency requirement: ALL write-in candidates must reside within the district represented by the office sought at the time of election</p> <p>Additional qualification requirements for judicial write-in candidates</p>
Term of Office:	Depends on office sought
Electorate:	Registered voters of Pasco County
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020 (unless Judicial)
Qualifying Fee:	None
Method of Qualifying:	<p>Candidate Oath (DS-DE 301SL, or 302NP, or 303JU, or 304SB)</p> <p>Form 1 - Statement of Financial Interests of 2019 (Special District offices only)</p> <p style="text-align: center;">OR</p> <p>Form 6 - Full and Public Disclosure of Financial Interests 2019</p>
Other Requirements:	<p>Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9)</p> <p>Statement of Candidate (DS-DE 83 or 84)</p>
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

PASCO COUNTY MOSQUITO CONTROL DISTRICT COMMISSIONER NON-PARTISAN OFFICE	
Number of Seats:	Two: Seats 1 and 3
Election Date:	November 3, 2020
Commence Term:	January 5, 2021
Qualifications:	Registered voter
Term of Office:	4-years
Electorate:	Registered voters of Pasco County
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Salaried:	Yes/not to exceed \$4,800 per year
Method of Qualifying:	<p>Filing fee of \$25.00</p> <p style="text-align: center;">OR</p> <p>25 valid petitions (there is a 10 cents charge per petition verified by the Supervisor of Elections' office)</p> <p>A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition.</p> <p>Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.</p>
Other Requirements:	<p>**Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9)</p> <p>**Statement of Candidate (DS-DE 84)</p> <p>Candidate Oath – Nonpartisan Office (DS-DE 302NP)</p> <p>Form 1 - Statement of Financial Interests 2019</p>
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

*The DS-DE9 and the DS-DE 84 need only be completed by special district candidates who intend to collect and/or expend campaign funds with the exception of paying the \$25 qualifying fee or 10 cents per petition verified by the Supervisor of Elections' office.

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT (ISD) SUPERVISORS NON-PARTISAN OFFICE	
Number of Seats:	Five: Seats 1, 2, 3, 4, and 5
Election Date:	November 3, 2020
Commence Term:	November 17, 2020
Qualifications:	Registered voter residing in the district who maintains their residency during their term
Term of Office:	2-years
Electorate:	Registered voters of Pasco County residing in the district
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Salaried:	No
Method of Qualifying:	<p>Filing fee of \$25.00</p> <p>OR</p> <p>25 valid petitions (there is a 10 cents charge per petition verified by the Supervisor of Elections' office)</p> <p>A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition.</p> <p>Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.</p>
Requirements:	<p>Candidate Oath – Nonpartisan Office (DS-DE 302NP)</p> <p>Form 1 – Statement of Financial Interests 2019</p>
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

*Forms DS-DE 9 and DS-DE 84 need only be filed by special district candidates who intend to collect and/or expend campaign funds with the exception of paying the \$25 qualifying fee or 10 cents per petition verified by the Supervisor of Elections' office.

COMMUNITY DEVELOPMENT DISTRICT (CDD) SUPERVISORS NON-PARTISAN OFFICE	
Number of Seats:	*Varies depending on the CDD
Election Date:	November 3, 2020
Commence Term:	November 17, 2020
Qualifications:	Registered voter residing inside the CDD for which they are qualifying and maintaining that residency during their term
Term of Office:	4-years
Electorate:	Registered voters of Pasco County who are residents of district in which the candidate is running for office
Qualifying Period:	Noon, June 8 through Noon, June 12, 2020
Salaried:	Yes/Not to exceed \$4,800 per year
Method of Qualifying:	<p>Filing fee of \$25.00</p> <p>OR</p> <p>25 valid petitions (there is a 10 cents charge per petition verified by the Supervisor of Elections' office)</p> <p>A copy of the petition may be downloaded from the Division of Elections' website. Candidates are responsible for reproduction of the petition.</p> <p>Petitions must be submitted to the Supervisor of Elections prior to Noon, May 11, 2020.</p>
Other Requirements:	<p>**Appointment of Campaign Treasurers and Designation of Campaign Depository (DS-DE 9)</p> <p>**Statement of Candidate (DS-DE 84)</p> <p>Candidate Oath – Nonpartisan Office (DS-DE 302NP)</p> <p>Form 1 - Statement of Financial Interests 2019</p>
Campaign Treasurer's Reports Due:	Refer to Section V of 2020 Candidate's Guide

*The CDD seats up for candidate qualifying will only be up for resident election if the district has a minimum of 250 registered electors as of April 15, 2020.

**The DS-DE 9 and the DS-DE 84 need only be completed by special district candidates who intend to collect and/or expend campaign funds with the exception of paying the \$25 qualifying fee or 10 cents per petition fee.



<http://dos.myflorida.com/elections/forms-publications/forms/>
<http://www.ethics.state.fl.us/FinancialDisclosure/DownloadAForm.aspx>

DS-DE 9 (Rev. 10/10)

2020 Candidate's Guide - 69

<p style="text-align: center;">STATEMENT OF CANDIDATE</p> <p style="text-align: center;">(Section 106.023, F.S.) (Please print or type)</p>	<p style="text-align: center;">OFFICE USE ONLY</p>
<p>I, _____,</p> <p>candidate for the office of _____;</p> <p>have been provided access to read and understand the requirements of</p> <p>Chapter 106, Florida Statutes.</p>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> <p>X _____</p> <p>Signature of Candidate</p> </div> <div style="text-align: center;"> <p>_____</p> <p>Date</p> </div> </div>	
<p>Each candidate must file a statement with the qualifying officer within 10 days after the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed. Willful failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to \$1,000, (ss. 106.19(1)(c), 106.265(1), Florida Statutes).</p>	

DS-DE 84 (05/11)

<p>STATEMENT OF CANDIDATE FOR JUDICIAL OFFICE (Section 105.031(5), F.S.) (Please Type)</p>	<p>OFFICE USE ONLY</p>
<p>I, _____</p> <p>a judicial candidate, have received, and understand the requirements of the Florida Code of Judicial Code.</p> <p>_____ (Signature of candidate)</p> <p>_____ (Date)</p> <p>Each candidate for judicial office, including an incumbent judge, shall file a statement with the qualifying officer, within 10 days after filing the Appointment of Campaign Treasurer and Designation of Campaign Depository.</p>	

DS-DE 83 (Rev. 03/08)

REQUEST FOR RETURN OF CONTRIBUTION

(Section 106.021, F.S.)

(PLEASE TYPE)

I, _____,
hereby request that the pro rata share of my contribution to the
campaign of _____ as a
candidate for the office of _____
be returned to me pursuant to Section 106.021(1)(a), Florida Statutes.

X

Signature

Date

Street Address

City

State

Zip Code

<p align="center">CANDIDATE OATH - STATE AND LOCAL PARTISAN OFFICE</p> <p>Check applicable one:</p> <p><input type="checkbox"/> Candidate with party affiliation</p> <p><input type="checkbox"/> Candidate with no party affiliation</p> <p><input type="checkbox"/> Write-in candidate</p>	<p align="right">OFFICE USE ONLY</p> <p align="center">Candidate Oath (Section 99.021(1)(a), Florida Statutes)</p> <p>I, _____</p> <p><small>(Print name above as you wish it to appear on the ballot. If your last name consists of two or more words but has no hyphen, check box <input type="checkbox"/>. (See page 2 - Compound Last Names). No change can be made after the end of qualifying. Although a write-in candidate's name is not printed on the ballot, the name must be printed above the oath.)</small></p> <p>I am a candidate for the office of _____</p> <p align="center"><small>(Office)</small> <small>(District #)</small> <small>(Circuit)</small></p> <p>_____ ; I am a qualified elector of _____ County, Florida; I am _____</p> <p align="center"><small>(Group or Seat #)</small></p> <p>under the Constitution and the Laws of Florida to hold the office to which I desire to be appointed or elected; I have qualified for no other public office in the state, the term of which office or any part thereof runs concurrently with the office I seek; and I have resigned from any office from which I am required to resign pursuant to Section 99.012, Florida Statutes, and I will support the Constitution of the United States and the Constitution of the State of Florida.</p> <p align="center">Statement of Party Affiliation (Section 99.021(1)(b), Florida Statutes)</p> <p><small>(Complete Statement of Party only if you are seeking nomination for nomination as a party candidate.)</small></p> <p>I am a member of the _____; I have not been a registered member of any other political party for 365 days before the beginning of qualification for the general election for which I seek to qualify; and I have paid the assessment levied against me, if any, as a candidate for office or as a member of the executive committee of the political party, of which I am a member.</p> <p>Candidate's Florida Voter Registration Number (located on your voter information card): _____</p> <p>Phonetic spelling for audio ballot (Print phonetically on the line below as you wish it to be pronounced on the audio ballot as may be used by persons with hearing impairments. See instructions on page 2 of this form): <i>[Not applicable to write-in candidates.]</i></p> <p>_____</p> <p>X _____)</p> <p>Signature of Candidate Telephone Number Email Address</p> <p>Address City State ZIP Code</p> <p>STATE OF FLORIDA</p> <p>COUNTY OF _____</p> <p align="center">Signature of Notary Public <small>Print, Type, or Stamp Commissioned Name of Notary Public below:</small></p> <p>Sworn to (or affirmed) and subscribed before me this _____</p> <p>day of _____, 20____.</p> <p>Personally Known: _____ or Produced Identification: _____</p> <p>Type of Identification Produced: _____</p> <p align="right"><small>Rule 1S-2.0001, F.A.C.</small></p>
--	---

DS-DE 301SL (Rev. 11/17)

Do not submit this page to the filing officer.

Rule 1S-2.0001, F.A.C.

Maniscalco	man-uh-SKAL-ko
Tangipahoa	TAN-j-pah-HO-uh
Monte	Mahn-TAI
Tanya	TAWN-yuh (not TAN)

DS-DE 301SL (Rev. 11/17)

Rule 1S-2.0001, F.A.C.

Candidate Oath section. If you fail to Jones Smith – If the last name has check the box, your last name would be listed as "Jones-Smith".

(r) finger

sfield

(n) vision
uhz-tuh(n) Hubbardston

2020 Candidate's Guide - 74

<p style="text-align: center;">CANDIDATE OATH - JUDICIAL OFFICE</p> <p>Check box only if you are seeking to qualify as a write-in candidate:</p> <p><input type="checkbox"/> Write-in candidate</p>	<p style="text-align: right;">OFFICE USE ONLY</p>
<p style="text-align: center;">Candidate Oath (Section 105.031, Florida Statutes)</p> <p>I, _____</p> <p><small>(Print name above as you wish it to appear on the ballot. If your last name consists of two or more names but has no hyphen, check box <input type="checkbox"/>. (See page 2 - Compound Last Names). No change can be made after the end of qualifying. Although a write-in candidate's name is not printed on the ballot, the name must be printed above for oath purposes.)</small></p> <p>I am a candidate for the judicial office of _____</p> <p style="text-align: right;">(District #) (Circuit #)</p> <p>my legal residence is _____ County, Florida; I am a qualified elector</p> <p>(Group #)</p> <p>of the state and of the territorial jurisdiction of the _____ which I seek election. I am qualified under the Constitution and the Laws of Florida to hold the judicial office to which I am being elected or in which I desire to be retained; I have qualified for no other public office in the state, the term of which or any part thereof runs concurrent with the office I seek; and I have resigned from any office which I am required to resign pursuant to Section 99.012, Florida Statutes; and I will support the Constitution of the United States and the Constitution of the State of Florida.</p> <p>Section 876.05, Florida Statutes, oath (only applicable when term of office begins): I, a citizen of the State of Florida and of the United States of America, and being employed by or an officer of the court system and a recipient of public funds as such employee or officer, do hereby solemnly swear or affirm that I will support the Constitution of the United States and of the State of Florida.</p> <p>Candidate's Florida Voter Registration (located on your voter information card): _____</p> <p>Phonetic spelling for audio ballot: Print name phonetically on the line below as you wish it to be pronounced on the audio ballot as may be required by persons with disabilities (see instructions on page 2 of this form): <i>[Not applicable to write-in candidates.]</i></p> <p>_____</p>	
<p>X ()</p> <p>Signature of Candidate _____ Telephone Number _____ Email Address _____</p> <p>Address _____ City _____ State _____ ZIP Code _____</p> <p>STATE OF FLORIDA</p> <p>COUNTY OF _____</p> <p style="text-align: right;">Signature of Notary Public Print, Type, or Stamp Commissioned Name of Notary Public below:</p> <p>Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____.</p> <p>Personally Known: _____ or Produced Identification: _____</p> <p>Type of Identification Produced: _____</p>	
<p>DS-DE 303JU (Rev. 11/17) Rule 1S-2.0001, F.A.C.</p>	

Jahn	TAWN (rhyme: lawn)
Beauprez	boo-PRAI (rhyme: hooray)
Maniscalco	man-uh-SKAL-ko
Tangipahoa	TAN-ji-pah-HO-uh
Monte	Mahn-TAI
Tanya	TAWN-yuh (not TAN)

Do not submit this page to the filing officer.

DS-DE 303JU (Rev. 11/17) Rule 1S-2.0001, F.A.C.

CANDIDATE OATH – SCHOOL BOARD NONPARTISAN OFFICE		<p>Check box only if you are seeking to qualify as a write-in candidate:</p> <p><input type="checkbox"/> Write-in candidate</p>	
		OFFICE USE ONLY	
Candidate Oath (Sections 99.021(1)(a) and 105.031, Florida Statutes)			
<p>I, _____</p> <p><i>(Print name above as you wish it to appear on the ballot. If your last name consists of two surnames, the name must have no hyphen, check box <input type="checkbox"/>. (See page 2 - Compound Last Names). No change can be made after the candidate is qualified. Although a write-in candidate's name is not printed on the ballot, the name must be printed above the signature.)</i></p> <p>am a candidate for the nonpartisan office of _____</p> <p style="text-align: right;">(Office) (District #)</p> <p>_____ ; I am a qualified elector of _____ County, Florida;</p> <p>(Circuit #) (Group or Seat #)</p> <p>I am qualified under the Constitution and the Laws of Florida for the office to which I desire to be nominated or elected; I have qualified for no other public office in the state, the term of which or any part thereof runs concurrent with the office I seek; and I have resigned from any office from which I am required to resign pursuant to Section 99.012, Florida Statutes; and I will support the Constitution of the United States and the Constitution of the State of Florida.</p> <p>Section 876.05, Florida Statutes, oath (only applicable if elected and when term of office begins): I, a citizen of the State of Florida and of the United States of America, and being employed by or an officer of the school board and a recipient of public funds as such employee or officer, do hereby solemnly swear and affirm that I will support the Constitution of the United States and of the State of Florida.</p>			
Candidate's Florida Voter Registration Number (found on voter information card): _____			
Phonetic spelling for audio _____ <small>Print name phonetically on the line below as you wish it to be pronounced on the audio ballot as may be used by persons with disabilities (see instructions on page 2 of this form): [Not applicable to write-in candidates.]</small>			
<p>X</p> <p>Signature of Candidate _____ Telephone Number _____ Email Address _____</p> <p>Address _____ City _____ State _____ ZIP Code _____</p>			
STATE OF FLORIDA COUNTY OF _____		Signature of Notary Public <small>Print, Type, or Stamp Commissioned Name of Notary Public below:</small>	
<p>Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____.</p> <p>Personally Known: _____ or Produced Identification: _____</p> <p>Type of Identification Produced: _____</p>			
DS-DE 304SB (Rev. 11/17)		Rule 1S-2.0001, F.A.C.	

Beauprez:	boo-PRAI (rhyme: hooray)
Maniscalco	man-uh-SKAL-ko
Tangipahoa	TAN-ji-pah-HO-uh
Monte	Mahn-TAI
Tanya	TAWN-yuh (not TAN)

Do not submit this page to the filing officer.

DS-DE 304SB (Rev. 11/17)
Rule 1S-2.0001, F.A.C.



sworn statement identifying each remainder of Part D, below.	
return, you need not complete	
	AMOUNT
actions):	
PRINCIPAL BUSINESS ACTIVITY OF SOURCE	
BUSINESS ENTITY # 3	
CHECK HERE <input type="checkbox"/>	
his _____ day of _____,	
(ary Public)	
Identification _____	

CE FORM 6 - Effective January 1, 2011. Refer to Rule 34-8.002(1), F.A.C.

Brian E. Corley
Supervisor of Elections
Post Office Box 300
Dade City, FL 33526-0300



 **FREEDOM**
Requires Responsibility
VOTE PASCO

CANDIDATE PETITION CERTIFICATION

I, Brian E. Corley, Supervisor of Elections for Pasco County, Florida, do hereby certify that I have received and verified the signatures for verification and certification for the office of _____.

I further certify that of the _____ signatures actually submitted to the Pasco County Supervisor of Elections, _____ valid and acceptable signatures. This document certifies _____ signatures, versus the need for _____ signatures previously certified.

Brian E. Corley
Supervisor of Elections

Date

(Seal)

East Pasco Government Center
Dade City
(352) 521-4302

Central Pasco Professional Center
Land O' Lakes
(813) 929-2788

West Pasco Government Center
New Port Richey
(727) 847-8162

pascovotes.com

CANDIDATE PETITION							
<p><i>Notes:</i> - All information on this form becomes a public record upon receipt by the Supervisor of Elections. - It is a crime to knowingly sign more than one petition for a candidate. [Section 104.185, Florida Statutes] - If all requested information on this form is not completed, the form will not be valid as a Candidate Petition form.</p>							
<p>I, _____ the undersigned, a registered voter _____ (print name as it appears on your voter information card) in said state and county, petition to have the name of _____ placed on the Primary/General Election Ballot as a: [check/complete as applicable] <input type="checkbox"/> Nonpartisan <input type="checkbox"/> No party affiliation <input type="checkbox"/> _____ Party candidate for the office of _____ _____ (insert title of office and district, circuit, group, seat number, if applicable)</p>							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 2px;">Date of Birth (MM/DD/YY)</td> <td style="width: 25%; padding: 2px;">or Voter Registration Number</td> <td style="width: 50%; padding: 2px;">Address</td> </tr> </table>				Date of Birth (MM/DD/YY)	or Voter Registration Number	Address	
Date of Birth (MM/DD/YY)	or Voter Registration Number	Address					
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 2px;">City</td> <td style="width: 25%; padding: 2px;">County</td> <td style="width: 25%; padding: 2px;">State</td> <td style="width: 25%; padding: 2px;">Zip Code</td> </tr> </table>				City	County	State	Zip Code
City	County	State	Zip Code				
<div style="border: 1px solid black; height: 40px; margin-top: 5px;">Signature of Voter</div>			<div style="border: 1px solid black; height: 40px; margin-top: 5px;">Date Signed (MM/DD/YY) <i>[to be completed by Voter]</i></div>				
<div style="display: flex; justify-content: space-between; font-size: small;"> Rule 18-2.045, F.A.C. DS-DE 104 (Eff. 09/11) </div>							

***Candidates are responsible for reproduction of the petition.**

****Petitions must be submitted to the Supervisor of Elections prior to Noon, May 18, 2020. Judicial petitions are due by Noon, March 30, 2020.**

AFFIDAVIT OF UNDUE BURDEN (Section 99.097(4), Florida Statutes)

IMPORTANT: Paying signature gatherers will preclude or invalidate the filing of an undue burden oath. Section 99.097(6), Florida Statutes, provides: (a) If any person is paid to solicit signatures on a petition, an undue burden oath may not subsequently be filed in lieu of paying the fee to have signatures verified for that petition. (b) If an undue burden oath has been filed and payment is subsequently made to any person to solicit signatures on a petition, the undue burden oath is no longer valid and a fee for all signatures previously submitted to the supervisor of elections and any submitted thereafter shall be paid by the candidate, committee, or organization that submitted the undue burden oath. If contributions as defined in s. 106.011 are received, all such contributions must first be used to reimburse the supervisor of elections for any signature verification fees that were not paid because of the filing of the undue burden oath. [Note: The second sentence in (b) applies only when payment is made to a signature gatherer after an undue burden oath had been filed.]

I certify under oath that I intend to qualify as a candidate for the office of _____ and that I am unable to pay the fee for verification of petition signatures for that office without imposing an undue burden on my personal resources or on resources otherwise available to me.

X

_____ Signature of Candidate	_____ Print Candidate's Name
_____ Address	_____ City
_____ State	_____ Zip
_____ Telephone Number	_____ ()

State of Florida

County of _____

Sworn to (or affirmed) and subscribed before me this _____ **day of** _____, 20____
by _____.

Personally Known: _____ **or**

Produced Identification: _____

Type of Identification Produced:

Signature of Notary Public – State of Florida
Print, Type or Stamp Commissioned Name of
Notary Public

CONTRIBUTIONS RETURNED

(Section 106.07(4)(b), F.S.)

(PLEASE TYPE)

OFFICE USE ONLY

This report applies only to contributions received by any candidate, committee, or organization but returned to the contributor before being deposited in the campaign account.

☐ Candidate

☐ Committee or Organization

Full Name: _____

Full Address: _____

Full Name and Address of Contributor:

Amount of Contribution: \$ _____

Date Received: _____

Date Returned: _____

Full Name and Address of Contributor:

Amount of Contribution: \$ _____

Date Received: _____

Date Returned: _____

Full Name and Address of Contributor:

Amount of Contribution: \$ _____

Date Received: _____

Date Returned: _____

Full Name and Address of Contributor:

Amount of Contribution: \$ _____

Date Received: _____

Date Returned: _____

I CERTIFY THAT I HAVE EXAMINED THIS REPORT AND IT IS TRUE, CORRECT AND COMPLETE.

Type or Print Name of Candidate, Treasurer or Chairman

X _____

Signature

DS-DE 2 (Rev. 07/10)

CAMPAIGN LOANS REPORT

(Section 106.075, F.S.)

(PLEASE TYPE)

OFFICE USE ONLY

This report applies to all candidates ELECTED to office who had loans exceeding \$500 in value, which were accepted and used for campaign purposes within the 12 months preceding the election. All such loans must be reported to the filing officer within 10 days after the candidate's election to office.

Full Name of Newly Elected Official

Office

Mailing Address

City

State

Zip Code

I CERTIFY THAT I HAVE EXAMINED THIS REPORT
AND IT IS TRUE, CORRECT AND COMPLETE.

Type or Print Name of Newly Elected Official

X

Signature

CAMPAIGN LOANS REPORT ITEMIZED

Page _____ of _____

(PLEASE TYPE)

<p>FULL NAME AND ADDRESS OF LENDER:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>OCCUPATION: _____</p> <p>AMOUNT OF LOAN: _____</p> <p>DATE RECEIVED: _____</p>	<p>FULL NAME AND ADDRESS OF LENDER:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>OCCUPATION: _____</p> <p>AMOUNT OF LOAN: _____</p> <p>DATE RECEIVED: _____</p>
<p>FULL NAME AND ADDRESS OF LENDER:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>OCCUPATION: _____</p> <p>AMOUNT OF LOAN: _____</p> <p>DATE RECEIVED: _____</p>	<p>FULL NAME AND ADDRESS OF LENDER:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>OCCUPATION: _____</p> <p>AMOUNT OF LOAN: _____</p> <p>DATE RECEIVED: _____</p>
<p>FULL NAME AND ADDRESS OF LENDER:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>OCCUPATION: _____</p> <p>AMOUNT OF LOAN: _____</p> <p>DATE RECEIVED: _____</p>	<p>FULL NAME AND ADDRESS OF LENDER:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>OCCUPATION: _____</p> <p>AMOUNT OF LOAN: _____</p> <p>DATE RECEIVED: _____</p>

DS-DE 73A (Rev. 08/03)

Brian E. Corley
Supervisor of Elections
Post Office Box 300
Dade City, FL 33526-0300



 **FREEDOM**
Requires Responsibility
VOTE PASCO

STATEMENT OF ETHICAL CAMPAIGN PRACTICES
(Pasco County Ordinance No. 60-11)

As a candidate for public office in Pasco County, I believe that political issues can be freely debated without appealing to racial, ethnic, religious, sexual, or other prejudices. I recognize that such negative appeals serve only to divide this community and create long-term moral, social, and economic problems. Therefore:

1. I shall not make my race, color, religion, gender, national origin, physical disability, or sexual orientation an issue in my campaign.
2. I shall not make my opponent's race, color, religion, gender, national origin, age, marital status, familial status, physical disability, or sexual orientation an issue in my campaign.
3. I will condemn any appeal to prejudice based on race, color, religion, gender, national origin, age, marital status, familial status, physical disability, or sexual orientation.
4. I shall not attack or question my opponent's patriotism.
5. I shall not publish, display, or circulate any anonymous campaign literature or advertisement nor shall I tolerate or permit members of my campaign organization to engage in such activities.
6. I shall not tolerate nor permit members of my campaign organization to engage in activities designed to destroy or remove campaign materials or signs lawfully displayed on public or private property.
7. I shall not tolerate my supporters engaging in the activities which I condemn nor shall I accept their continued support if they engage in such activities. I will not permit any member of my campaign organization to engage in these activities and will immediately and publicly repudiate the support of any other individual or group which resorts to the methods and tactics that I condemn.
8. I shall run a positive campaign emphasizing my qualifications for office and my positions on issues of public concerns and I will limit my attacks on an opponent to legitimate challenges to that person's record, qualifications, and positions.
9. I will neither use nor permit the use of malicious untruths or innuendoes about an opponent's personal life, nor will I make or condone unfounded accusations discrediting an opponent's credibility.
10. I will not use or permit the use of campaign materials that falsifies, distorts, or misrepresents facts.

Executed on this _____, 20____

WITNESS:

BY CANDIDATE:

Signature

Signature

Print Name

Print Name

East Pasco Government Center
Dade City
(352) 521-4302

Central Pasco Professional Center
Land O' Lakes
(813) 929-2788

West Pasco Government Center
New Port Richey
(727) 847-8162

pascovotes.com

POLICIES OF THE SUPERVISOR OF ELECTIONS OFFICE REGARDING CAMPAIGN TREASURER'S REPORTS

1. POLICY ON ELECTRONIC FILING

Our office requires on-line filing of campaign treasurer's reports in order to make campaign contributions and expenditures readily available to the public. Campaign Finance Reports for all local races and committees, will be displayed on our website. A numeric ID and password is required to access the reporting system (sign-in credentials). Electronic Signature PINs are required for the submission of the reports. PINs are assigned to candidates/committee chairs and treasurers. Please refer to the Acknowledgement of Electronic Filing Information document for more information regarding sign-in credentials and PINs.

2. POLICY ON LATE REPORTS

The day after the report is due, we will call or email the candidate/committee to inform them of the failure to file and that the report is subject to a fine each day late according to Florida Statutes. If the report remains unfilled, the matter will be forwarded to the Florida Elections Commission, and could be determined to be a willful violation. All fines assessed must be paid within twenty (20) days after receipt of the notice of payment due (personal funds of the candidate). The Florida Elections Commission will be notified if fines have not been remitted in a timely manner and they will pursue the fine.

3. POLICY ON JUSTIFYING LATE REPORTS

Reports must be filed timely. There are no official reasons for filing late reports unless otherwise determined by the Florida Elections Commission. Please refer to the Acknowledgement of Electronic Filing Information document for more information regarding electronic filing, late reports, and the unavailability of the electronic filing system.

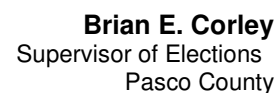
4. POLICY ON REPORTS THAT ARE AMENDING

When it is determined that a report is amending, our office will initially contact the campaign treasurer by telephone or email to request that the report be amended. Within seven (7) days of notification an addendum to the report must be filed. If the amended report is not received within this time frame, the matter will be referred to the Florida Elections Commission and could be determined to be a willful violation.

5. POLICY ON REVIEW OF REPORTS

Our office checks the following: summary page for balances; contributions and expenditures pages for date ranges, complete addresses, correct contributor types, correct contribution and expenditure types, and contribution limits. Our office does not review reports for typos.

DS-DE 12 (Rev. 08/04)



SEE REVERSE FOR INSTRUCTIONS AND CODE VALUES

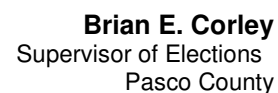
CAMPAIGN TREASURER'S REPORT – ITEMIZED EXPENDITURES

(1) Name _____ (2) I.D. Number _____
(3) Cover Period ____/____/____ through ____/____/____ (4) Page _____ of _____

(5) Date	(7) Full Name (Last, Suffix, First, Middle) Street Address & City, State, Zip Code	(8) Purpose (add office sought if contribution to a candidate)	(9) Expenditure Type	(10) Amendment	(11) Amount
____/____/____					
____/____/____					
____/____/____					
____/____/____					
____/____/____					
____/____/____					
____/____/____					
____/____/____					
____/____/____					
____/____/____					

DS-DE 14 (Rev. 08/03)

SEE REVERSE FOR INSTRUCTIONS AND CODE VALUES



(1) Name _____ (2) I.D. Number _____
(3) Cover Period _____ / _____ / _____ through _____ / _____ / _____ (4) Page _____ of _____

[illegible]

SEE REVERSE FOR INSTRUCTIONS AND CODE VALUES

**CAMPAIGN TREASURER'S REPORT ITEMIZED
CONTRIBUTIONS AND FUND TRANSFERS**

(1) Name _____ (2) I.D. Number _____

(3) Cover Period ____ / ____ / ____ through ____ / ____ / ____ (4) Page ____ of ____

☐ **Contributions** (Use separate sheets for Contributions and Fund Transfers. Do not combine sequence numbers with Fund Transfers)

☐ **Fund Transfers** (Use separate sheets for Contributions and Fund Transfers. Do not combine sequence numbers with Contributions)

(5) Date	(7)	(8) Contributor		(9)	(10)	(11)	(12)
(6) Seq Num	Full Name(L, Suffix, F, M) Full Street Address & City, State, Zip Code	Type	Occupation	Contribution or Transfer Type	Description or Nature	Amended	Amount
____ / ____ / ____							
____ / ____ / ____							
____ / ____ / ____							
____ / ____ / ____							
____ / ____ / ____							
____ / ____ / ____							

DS-DE 13A (Rev. 02/08)

SEE REVERSE FOR INSTRUCTIONS AND CODE VALUES

WAIVER OF REPORT (Section 106.07(7), F.S.) (PLEASE TYPE)		OFFICE USE ONLY	
_____ Name		_____ Office Sought	
_____ Address		_____ City	_____ State
_____ Zip Code			
<input type="checkbox"/> Candidate		<input type="checkbox"/> Committee of Continuous Existence	
<input type="checkbox"/> Political Committee		<input type="checkbox"/> Party Executive Committee	
<input type="checkbox"/> Check box if address has changed since last report.		<input type="checkbox"/> Check here if PC, CCE, or ECO has DISBANDED and will no longer file reports.	
TYPE OF REPORT (Check appropriate Box)			
QUARTERLY REPORTS		PRIMARY ELECTION	
GENERAL ELECTION		TERMINATION REPORT	
<input type="checkbox"/> January	<input type="checkbox"/> 32nd day prior	<input type="checkbox"/> 46th day prior	<input type="checkbox"/>
<input type="checkbox"/> April	<input type="checkbox"/> 18th day prior	<input type="checkbox"/> 32nd day prior	<input type="checkbox"/>
<input type="checkbox"/> July	<input type="checkbox"/> 18th day prior	<input type="checkbox"/> 4th day prior	<input type="checkbox"/>
<input type="checkbox"/> October	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NOTIFICATION OF NO ACTIVITY IN CAMPAIGN ACCOUNT FOR THE REPORTING PERIOD OF _____ THROUGH _____ X			
_____ Signature		_____ Date	
SIGNATURES REQUIRED FOR: <ul style="list-style-type: none"> Candidates Candidate, Campaign Treasurer or Deputy Treasurer (s. 106.07(5), F.S.) Political Committees Chairman, Campaign Treasurer or Deputy Treasurer (s. 106.07(5), F.S.) Committees of Continuous Existence and Electioneering Communication Organizations Treasurer (s. 106.04(4)(c), F.S.) Party Executive Committees Treasurer or Chairman (s. 106.29(2), F.S.) <p>In any reporting period when there has been no activity in the account (no funds expended or received) the filing of the required report is waived. However, the filing officer must be notified in writing on the prescribed reporting date that no report is being filed.</p>			

DS-DE 87 (Rev. 07/10)

**AFFIDAVIT OF INTENTION
SPECIAL DISTRICT CANDIDATE**

State of Florida
Pasco County

I, _____, a _____ candidate for the special
(Print name)

district of: _____ in the
(District name including district #, seat #, or group #)

General Election certify that I will not collect, solicit, or accept any contribution; *be it a gift, subscription, conveyance, deposit, loan, payment, or contribution of money or anything of value including contributions in kind having attributable monetary value in any form, made for the purpose of influencing the results of an election or making an electioneering communication (106.011(5), Florida Statutes).* I further certify that the only expenditure made on behalf of my candidacy will be the candidate qualifying fee or, in lieu of the qualifying fee, the signature verification fee for candidate petitions.

I certify that in the event I collect, solicit, or accept any contribution, as described above, or make a campaign expenditure *be it a purchase, payment, distribution, loan, advance, transfer of funds by a campaign treasurer or deputy campaign treasurer between a primary account and a separate interest-bearing account or certificates of deposit, or gift of money or anything of value made for the purpose of influencing the results of an election or making an electioneering communication (106.011(10), Florida Statutes)* my campaign will be governed by Chapter 106, Florida Statutes.

**UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE
FOREGOING AFFIDAVIT AND THAT THE FACTS STATED IN IT ARE TRUE.**

Signature of Candidate

Date



Form DS-DE 125 [Eff. 8/2016] Rule 15-2.054, F. A. C.
Page __ of __

Early Voting Deadline - No later than noon at least 14 days before early voting begins
Election Day Deadline - No later than noon of the 2nd Tuesday before the election

- Note: For further details or requirements governing the designation and conduct of poll watchers, refer to sections 101.131 and 101.111, Florida Statutes; Rule 1S-2.034 of the Florida Administrative Code; and the rule's incorporated form, DS-DE 11, which contains the Polling Place Procedures Manual.

me is not on the ballot.

esignating Early Voting and Election
n identify the person as a registered

the start of early voting and the

lar polling room/EV area does not
tcher designated by the same
ion Badge while in the polling room

necessary to perform the poll watcher's

test for Assistance Form is completed at

Brian E. Corley
Supervisor of Elections
Post Office Box 300
Dade City, FL 33526-0300



FREEDOM
Requires Responsibility
VOTE PASCO

AFFIDAVIT OF _____
(Legal Name of Candidate)

State of Florida, County of Pasco

BEFORE ME, the undersigned authority, personally appeared _____,
who being first duly sworn or placed under affirmation, says:

1. My legal name is _____, I am _____ years of age, and I am at least eighteen (18) and the contents of this affidavit are true and correct.
2. I am a candidate for the office of: _____.
3. My nickname is _____. I am generally known by this nickname or have used it as part of my legal name. I have not created the nickname to mislead voters. I plan to designate this nickname as my candidate oath as the name I wish to have printed on the ballot when I submit the candidate oath form during the qualifying period for the above office.
4. Attached are _____ documents that show my nickname is one by which I am generally known or is one that I have used as part of my legal name: _____.

Further, affiant sayeth not,

Signature of Affiant

Printed/Typed Name of Affiant

Sworn to and subscribed before me _____ day of _____, 20____
by _____.

(SEAL)

Notary Public

Printed Name

Personally known _____ or Produced Identification _____

Type of Identification Produced _____

East Pasco Government Center
Dade City
(352) 521-4302

Central Pasco Professional Center
Land O' Lakes
(813) 929-2788

West Pasco Government Center
New Port Richey
(727) 847-8162

pascovotes.com

XII. CONTACT INFORMATION

Supervisor of Elections

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Dade City FL 33526-0300

Office locations:

<https://www.pascovotes.com/Supervisor-of-Elections/Office-Locations>