

# WATERGRASS COMMUNITY DEVELOPMENT DISTRICT I

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July 18, 2019 Minutes of the Regular Meeting

## Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for WaterGrass Community Development District I was held on **Thursday, July 18, 2019 at 6:00 p.m.** at the WaterGrass Club, located at 32711 Windelstraw Drive, Wesley Chapel, FL 33545.

### 1. CALL TO ORDER/ROLL CALL

Nicole Hicks called the Regular Meeting of the Board of Supervisors of the WaterGrass Community Development District I to order on **Thursday, July 18, 2019 at 6:00 p.m.**

Board Members Present and Constituting a Quorum:

Ashley Johnson	Vice Chair
Michael Leavor	Supervisor
Catherine Billington	Supervisor

Staff Members Present

Nicole Hicks	Meritus
Gene Roberts	Meritus

James Bennett	LMP
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There were no residents in attendance.

### 2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions and comments on agenda items.

### 3. VENDOR/STAFF REPORTS

**A. District Counsel**

**B. District Engineer**

**C. Discussion with LMP**

Mr. Bennett with LMP provided an update for the Board. He went over the inspection grade and progress over the past few weeks. Mr. Bennett also updated the Board on mulching and pond erosion. The Board asked about filling in grass and bushes at the entrance to Bridgeview.

45 **4. BUSINESS ITEMS**

46 **A. Discussion on Irrigation Pump Installation**

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48 Mr. Bennett went over the proposal.

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50 MOTION TO: Approve the irrigation pump installation.

51 MADE BY: Supervisor Johnson

52 SECONDED BY: Supervisor Leavor

53 DISCUSSION: None Further

54 RESULT: Called to Vote: Motion PASSED

55 3/0 - Motion Passed Unanimously

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57 Mr. Bennett went over some trees that need to be removed in a conservation area that is on CDD  
58 property. The homeowner who lives near the location called SWFWMD and got approval.

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60 MOTION TO: Approve the removal of the trees with a do-not-exceed  
61 of \$850.

62 MADE BY: Supervisor Johnson

63 SECONDED BY: Supervisor Billington

64 DISCUSSION: None Further

65 RESULT: Called to Vote: Motion PASSED

66 3/0 - Motion Passed Unanimously

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68 Supervisor Johnson went over that there are weeds in the Glenbrook Park area. She was  
69 concerned about the herbicides and asked if they could post a sign so parents know when the area  
70 has been treated. Supervisor Johnson also went over that across from Silvercreek where the  
71 viburnum was added, there is a spacing of 3-4 feet instead of the 2 feet spacing in the rest of the  
72 row and it looks sparse. Mr. Bennett will take a look and see what can be done.

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74 **B. Acceptance of Financial Report for the Fiscal Year Ended September 30, 2018**

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76 The Board reviewed the audit.

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78 MOTION TO: Accept the Financial Report for the Fiscal Year Ended  
79 September 30, 2018.

80 MADE BY: Supervisor Billington

81 SECONDED BY: Supervisor Leavor

82 DISCUSSION: None Further

83 RESULT: Called to Vote: Motion PASSED

84 3/0 - Motion Passed Unanimously

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**C. Discussion on Sidewalk Repairs**

The Board discussed the sidewalk repairs. The Board would like to get proposals for all the subdivisions and do the repairs all at once.

**D. General Matters of the District**

**5. CONSENT AGENDA**

**A. Consideration of Board of Supervisors Meeting Minutes May 16, 2019**

The Board reviewed the minutes.

MOTION TO:	Approve the May 16, 2019 minutes.
MADE BY:	Supervisor Johnson
SECONDED BY:	Supervisor Leavor
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motioned Passed Unanimously

**B. Consideration of Operations and Maintenance Expenditures May 2019**

The Board went over the May 2019 O&Ms. Supervisor Johnson mentioned that the pond near her house has a lot of either duckweed or torpedo grass.

MOTION TO:	Approve the May 2019 O&Ms.
MADE BY:	Supervisor Johnson
SECONDED BY:	Supervisor Billington
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

**C. Consideration of Operations and Maintenance Expenditures June 2019**

The Board went over the June 2019 O&Ms and asked about the mulching. There is an area in Glenbrook that looks like it was missed. Ms. Hicks is holding the invoice until it can be verified.

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MOTION TO:	Approve the June 2019 O&Ms.
MADE BY:	Supervisor Leavor
SECONDED BY:	Supervisor Billington
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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#### **D. Review of Financial Statements Month Ending June 30, 2019**

133 The Board reviewed and accepted the financials. Ms. Hicks noted that the letter for the budget  
134 will go out on Friday.

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### **6. MANAGEMENT REPORTS**

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#### **A. District Manager**

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##### **1. Community Inspection Reports**

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##### **i. Field Manager's Report**

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##### **ii. OLM Inspection**

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143 Ms. Hicks went over the management reports with the Board. The Board discussed the inspection  
144 reports. It was noted that the dog bag stations need to be refilled.

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### **7. SUPERVISOR REQUESTS**

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149 There was a question about getting proposals for the swings and new paint. Ms. Hicks updated the  
150 Board on the progress and likely timeline. It was also noted that the Bridgeview sign as a crack in  
151 it. The Board asked if they could contact the vendor that did the CDD III signs and see if they  
152 could do some repair work on the signs that have missing stones or bricks.

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154 Ms. Hicks went over that the Mr. Roberts will take over as District Manager in September after  
155 the budget meeting and public hearing. She wanted to make sure the Board is comfortable with  
156 the change. She will still able to provide assistance when needed during the transition.

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### **8. AUDIENCE QUESTIONS, COMMENT AND DISCUSSION FORUM**

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160 There were no audience questions or comments.

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165 **9. ADJOURNMENT**  
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MOTION TO:	Adjourn.
MADE BY:	Supervisor Billington
SECONDED BY:	Supervisor Johnson
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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174 *\*Please note the entire meeting is available on disc.*  
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176 *\*These minutes were done in summary format.*

177 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
178 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*  
179 *proceedings is made, including the testimony and evidence upon which such appeal is to be*  
180 *based.*

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182 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly  
183 noticed meeting held on 08-15-2019.

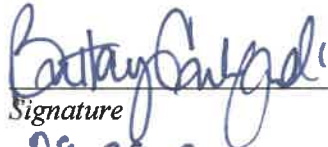
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186 \_\_\_\_\_  
187 Signature  
188 Michael Leavor  
189 Printed Name

190 Title:  
191  Chairman  
192  Vice Chairman

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187 Signature  
188 Nicole Hicks  
189 Printed Name

190 Title:  
191  Secretary  
192  Assistant Secretary

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195 Recorded by Records Administrator

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198 \_\_\_\_\_  
199 Signature  
200 08-28-19  
201 \_\_\_\_\_  
202 Date

