

WATERGRASS COMMUNITY DEVELOPMENT DISTRICT I

May 17, 2018 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for WaterGrass Community Development District I was held on **Thursday, May 17, 2018 at 6:00 p.m.** at the WaterGrass Club, located at 32711 Windelstraw Drive, Wesley Chapel, FL 33545.

1. CALL TO ORDER/ROLL CALL

Nicole Chamberlain called the Regular Meeting of the Board of Supervisors of the WaterGrass Community Development District I to order on **Thursday, May 17, 2018 at 6:04 p.m.**

Board Members Present and Constituting a Quorum:

Christin Behrens	Chair
Ashley Johnson	Supervisor
Cathy Billington	Supervisor
Michael Leavor	Supervisor

Staff Members Present

Nicole Chamberlain	Meritus
Eddy Zuniga	Buccaneer Landscape

There were no audience members in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. VENDOR AND STAFF REPORTS

A. District Counsel

B. District Engineer

C. Discussion with Buccaneer

Eddy Zuniga from Buccaneer provided an update on the current landscaping conditions. The Silvercreek entrance had been completed. Mr. Zuniga said he submitted a proposal for the inside of the gate at Bridgeview, but Meritus said the proposal was too high. He also discussed the proposal for the Glenbrook entrance. Mr. Zuniga said that most of the plant material has come back from the frost. Supervisor Johnson said she wants to make sure that they are spending money evenly throughout the CDD. She asked if there is any plant material they can use for inside the gate at Bridgeview that would be cheaper. Supervisor Billington said they need to have

something there. The Board discussed some possibilities and came to an agreement so that the area can be filled and then they add more to it later.

Mr. Zuniga also brought up cleaning up an area in Summerglade. The Board decided to wait on this because there have been no complaints about it, and it is not a central location. The Board then discussed the proposal for the entrance to Glenbrook. Mr. Zuniga said they could decrease the plant size and provided what savings would be.

MOTION TO:	Accept the proposal for the Glenbrook entrance as amended.
MADE BY:	Supervisor Billington
SECONDED BY:	Supervisor Johnson
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

The Board then discussed the exit side of Angelstem and the middle portion. Mr. Zuniga explained what he thought would work best. The Board discussed this area further.

MOTION TO:	Approve a do-not-exceed amount of \$5,000 to fill in areas on Angelstem as discussed.
MADE BY:	Supervisor Billington
SECONDED BY:	Supervisor Johnson
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

4. BUSINESS ITEMS

A. Consideration of Resolution 2018-01; Approving Fiscal Year 2019 Proposed Budget & Setting Public Hearing

Ms. Chamberlain went over the resolution and budget line items with the Board. She explained that the amounts were changed in some line items, but the assessments would stay the same.

MOTION TO: Approve Resolution 2018-01.
MADE BY: Supervisor Behrens
SECONDED BY: Supervisor Billington
DISCUSSION: None Further
RESULT: Called to Vote: Motion PASSED
4/0 - Motion Passed Unanimously

B. Annual Disclosure of Qualified Electors

Ms. Chamberlain announced that as of April 15, 2018, Watergrass I CDD has 831 qualified electors.

C. 2018 Elections Process

Ms. Chamberlain went through the elections process for the November 2018 election and the dates candidates can submit the required paperwork.

D. Consideration of Resolution 2018-02; General Elections, November 2018

Ms. Chamberlain went over the resolution with the Board.

MOTION TO: Approve Resolution 2018-02.
MADE BY: Supervisor Behrens
SECONDED BY: Supervisor Leavor
DISCUSSION: None Further
RESULT: Called to Vote: Motion PASSED
4/0 - Motion Passed Unanimously

E. Acceptance of Financial Report Fiscal Year Ended September 30, 2016

The Board reviewed the report.

MOTION TO: Accept Financial Report Fiscal Year Ended
September 30, 2016.
MADE BY: Supervisor Behrens
SECONDED BY: Supervisor Leavor
DISCUSSION: None Further
RESULT: Called to Vote: Motion PASSED
4/0 - Motion Passed Unanimously

121
122 **F. MBS Update**
123

124 Ms. Chamberlain provided the Board with an update about bond refinancing.
125

126 **G. General Matters of the District**
127
128

129 **5. CONSENT AGENDA**

130 **A. Consideration of Board of Supervisors Meeting Minutes April 19, 2018**
131

132 The Board reviewed the minutes.
133

MOTION TO:	Approve the April 19, 2018 minutes.
MADE BY:	Supervisor Billington
SECONDED BY:	Supervisor Johnson
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

140
141 **B. Consideration of Operations and Maintenance Expenditures April 2018**
142

143 The Board went over the April 2018 O&Ms and asked a question about late changes on the water
144 bills.

MOTION TO:	Approve the April 2018 O&Ms.
MADE BY:	Supervisor Billington
SECONDED BY:	Supervisor Leavor
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

151
152 **C. Review of Financial Statements Month Ending April 30, 2018**
153

154 The Board reviewed and accepted the financials.
155
156

157 **6. MANAGEMENT REPORTS**

158 **A. District Manager**

159 **1. Community Inspection Reports**

160 **i. Field Manager's Report**
161
162

7. SUPERVISOR REQUESTS

There were no supervisor requests.

8. AUDIENCE QUESTIONS, COMMENT AND DISCUSSION FORUM

There were no audience questions or comments.

9. ADJOURNMENT


MOTION TO:	Adjourn.
MADE BY:	Supervisor Billington
SECONDED BY:	Supervisor Johnson
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

**Please note the entire meeting is available on disc.*

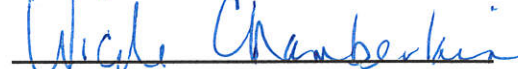
**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 6-21-2018.

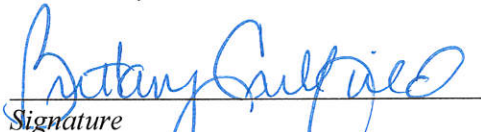

Signature
Christin Behrens
Printed Name

Title:
☒ Chairman
☐ Vice Chairman


Signature
Nicole Chamberlain
Printed Name

Title:
☐ Secretary
☐ Assistant Secretary

Recorded by Records Administrator


Signature
6-22-2018
Date

