

# **WATERGRASS COMMUNITY DEVELOPMENT DISTRICT I**

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**December 15, 2016 Minutes of the Regular Meeting**

## **Minutes of the Regular Meeting**

The Regular Meeting of the Board of Supervisors for WaterGrass Community Development District I was held on **Thursday, December 15, 2016 at 6:00 p.m.** at the WaterGrass Club, located at 32711 Windelstraw Drive, Wesley Chapel, FL 33545.

### **1. CALL TO ORDER/ROLL CALL**

Nicole Chamberlain called the Regular Meeting and Public Hearing of the Board of Supervisors of the WaterGrass Community Development District I to order on **Thursday, December 15, 2016 at 11:00 a.m.**

Board Members Present and Constituting a Quorum:

Tiffany Randolph	Chairman
Michael Leavor	Supervisor
Robert Landgraf	Supervisor
Christin Behrens	Supervisor

Staff Members Present:

Nicole Chamberlain	Meritus
Phil Chang	District Engineer, Johnson Engineering

No Audience Members

### **2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

There were no audience questions or comments.

### **3. VENDOR AND STAFF REPORTS**

#### **A. District Counsel**

Ms. Chamberlain stated that there are no updates from District Counsel.

#### **B. District Engineer**

Mr. Chang said that the wells were installed to investigate the roadway seepage in Glenbrook. They found that an underdrain pipe was disconnected, but they still are not sure this is the problem. Mr. Chang will provide an update at next meeting.

Mr. Chang also discussed the overlay map and that the sidewalks in front of homes are the individual homeowner's responsibility. The fences were discussed, and Supervisor Randolph said that the fences are the CDD's responsibility as long as they are accessible. Mr. Chang talked about Bridgeview and stated that the pothole needs to be fixed. There are also asphalt issues at

both the entrance and exit. Mr. Chang asked three contractors for quotes and will get back to the Board with information. Supervisor Leavor asked if it is beyond sealing, and Mr. Chang answered yes.

Mr. Chang also discussed possible traffic calming measures. The Board agreed that they would like to put the information out to the community and evaluate feedback. The Board decided to have a workshop on Tuesday, February 7<sup>th</sup> at 6:00 p.m.

#### **4. BUSINESS ITEMS**

##### **A. Consideration of Resolution 2017-01; Amended Budget**

##### **1. Exhibit A; Amending 2016-2017 Budget**

Ms. Chamberlain let the Board know that Meritus is still working with CDD II to obtain an accurate list of assets to determine responsibilities; an update will be provided at the next meeting.

##### **B. Consideration of Resolution 2017-02; Trespass Resolution**

Ms. Chamberlain explained the Resolution.

MOTION TO:	Approve Resolution 2017-02; Trespass Resolution
MADE BY:	Supervisor Landgraf
SECONDED BY:	Supervisor Randolph
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

Supervisor Landgraf will provide the trespass sign count at a later date.

##### **C. General Matters of the District**

The Board went over the recent aquatics proposals for clearing out the pond and an aeration system. The discussion on clearing the pond was tabled until the next meeting.

The Board discussed the aeration proposal.

MOTION TO: Approve the aeration proposal for pond #12.  
MADE BY: Supervisor Landgraf  
SECONDED BY: Supervisor Leavor  
DISCUSSION: None Further  
RESULT: Called to Vote: Motion PASSED  
4/0 - Motion Passed Unanimously

## **5. CONSENT AGENDA**

### **A. Consideration of Board of Supervisors Meeting Minutes November 17, 2016**

The Board reviewed the minutes.

MOTION TO: Approve November 17, 2016 Meeting Minutes.  
MADE BY: Supervisor Landgraf  
SECONDED BY: Supervisor Behrens  
DISCUSSION: None Further  
RESULT: Called to Vote: Motion PASSED  
4/0 - Motion Passed Unanimously

### **B. Consideration of Operations and Maintenance Expenditures December 2016**

The Board went over the December 2016 O&Ms. Supervisor Landgraf stated that he is happy to be receiving checks on time.

MOTION TO: Approve the December 2016 O&Ms.  
MADE BY: Supervisor Landgraf  
SECONDED BY: Supervisor Leavor  
DISCUSSION: None Further  
RESULT: Called to Vote: Motion PASSED  
4/0 - Motion Passed Unanimously

### **C. Review of Financial Statements Month Ending October 31, 2016**

The financials were reviewed and accepted.

**6. MANAGEMENT REPORTS**

**A. District Manager**

**1. Staff Task List**

**2. Community Inspection Reports**

**3. First Choice Aquatic Reports**

**7. SUPERVISOR REQUESTS**

There was a question about who is responsible for maintaining the path behind the fountain; there was also a request to pressure wash the pillars at the entrance of Angelstem when cleaning the fences.

**8. AUDIENCE QUESTIONS, COMMENT AND DISCUSSION FORUM**

There were no questions or comments from the audience.

**9. ADJOURNMENT**

MOTION TO:	Adjourn.
MADE BY:	Supervisor Landgraf
SECONDED BY:	Supervisor Randolph
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

*\*Please note the entire meeting is available on disc.*

*\*These minutes were done in summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 1-19-17.

J. Flaney Jr  
Signature  
TIFFANEY S. RANDOLPH  
Printed Name

Title:  
☒ Chairman  
☐ Vice Chairman

R. AD  
Signature  
B. AD  
Printed Name

Title:  
☐ Secretary  
☒ Assistant Secretary

Recorded by Records Administrator

[Signature]  
Signature  
1-23-17  
Date

